

**NOVEMBER 15TH, 2021- SCHOOL BOARD MEETING- 7:00 P.M.
SAVAGE SCHOOL**

7:00 P.M. Pledge of Allegiance

01. ROLL CALL

- **Action: Establish Quorum**
- Present: Shawn Conradsen, Tim Tharp, Connie Smith, Wayne Quinnell, Martha Potter, Superintendent, Angella Nelson, Principal, Michelle Miller, District Clerk.
- Absent: Chuck Thiel

02. RECOGNITION OF VISITORS

- None

03. CONSIDERATION OF AGENDA

- Connie Smith made a motion to accept the agenda.
- Wayne Quinnell seconded the motion.
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- No comment on agenda items

05. NEW BUSINESS:

- **5.1 Action: Consider hiring the following athletic positions for the 2022-2023 school year.**
- Connie Smith made a motion to offer contracts to the following people for the 2022-2023 coaching positions:
 - Elementary/Junior High Volleyball: Michelle Miller
 - HS. Varsity Head Volleyball: Nicki Reuter
 - HS. Assistant Volleyball: Keri Jorgensen
 - HS. Varsity Football: Michael Bender
 - HS. Assistant Football: Riley Hagler
- Shawn Conradsen seconded the motion
- Discussion: It was talked about that Raigan Smith would be going to college so would not be offered the Assistant JH Volleyball coach but that she did a great job in the position and can apply if her plans change.
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

- **5.2 Action: Consider adjusting the school calendar to accommodate the MHSAA date change of the divisional tournament: February 24th, 2022 Flex day to March 3rd, 2022.**
- Wayne Quinnell made a motion to allow the adjustment of the school calendar.
- Tim Tharp seconded the motion.
- Discussion: This was brought to board attention due to the schedule change by MHSAA of the Divisional Basketball tournament.
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

- **5.3 Action: Consider the following policies 2nd readings:**
 - **Revision: Policy 3222 Distribution and Posting of Materials (2nd reading)**
- Connie Smith made a motion to approve the readings on the above policy.
- Shawn Conradsen seconded the motion.
- Discussion: None

- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.
- **5.3 Action: Consider the following policies 2nd readings:**
 - **Revision: Policy 4330P Rules and Regulations for Building Use/Facility/Equipment Use (2nd Reading)**
- Wayne Quinnell made a motion to approve the readings on the above policy.
- Tim Tharp seconded the motion
- Discussion: None
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried
- **5.4 Action: Consider 1st Reading termination of Policy 1135, School Board Advocacy, as it is not a required policy.**
- Tim Tharp made a motion to consent to the first reading of terminating Policy 1135.
- Wayne Quinnell seconded the motion
- Discussion: Martha Potter, Superintendent explained it doesn't really affect us one way or another, as it is our responsibility to attend when the board deems necessary.
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.
- **5.5 Action: Consider posting a resolution for obsolete technology equipment and other outdated items in the Round-Up Newspaper.**
- Connie Smith made a motion to post the resolution for obsolete technology equipment.
- Shawn Conradsen seconded the motion.
- Discussion: It was explained that this is a formality for obsolete equipment and other outdated items.
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.
- **5.6 Action: Consider paying Cassandra Moos and Nate Louisignau a \$300.00 per week stipend for the production of the 5-12 school play, which will be in lieu of the Children's Missoula Theatre. The play will be produced in a three week time period.**
 - Missoula Children's Theatre did not have a time in their schedule that aligned to our schedule this year.
 - Historically the Missoula Children's Theatre expenses were \$2600.00 for the programs and \$1400.00 for additional staff stipends, salary and meals.
 - Estimated fees for plays: \$700 for the product package, \$1800 stipends, and \$200 for unforeseen expenses of costumes, props, etc.
- Tim Tharp made a motion to pay Cassandra Moos and Nate Louisignau the above-mentioned stipend.
- Wayne Quinnell seconded the motion.
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.
- **5.7 Action: Consider holding a special board meeting Monday, December 6, 2021 for the purpose of HB6 grant of our school water.**
- Connie Smith made a motion to schedule a special meeting to discuss the HB6 grant on Monday December 6th, 2021 at 7:00 P.M.
- Shawn Conradsen seconded the motion.
- Discussion: Martha Potter, Superintendent explained why it is important to hold a special meeting to discuss only the HB 6 grant.
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

06. UNFINISHED BUSINESS

- **6.1 Action: Consider: The Safe Return to School and Continuity of Services Plan in Compliance with:**

- Section 2001(i)(3) of the ARP Act that a school district developed a plan for the safe return to in-person instruction and continuity of serves prior to the date of enactment of the ARP Act.
- Wayne Quinnell made a motion to continue as our plan states.
- Tim Tharp seconded the motion.
- Discussion: No discussion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

07. REPORTS: (Any required actions will be under Unfinished or New Business)

7.1 Information: Student Representative- No Report

7.2 Information: Teacher(s)- Alan Hoffmann sent in a request on the possibility of starting a Life Skills Club for SHS students. The purpose of this club is to give students access to information and skills that do not quite fit into our existing curriculum but will benefit them once they graduate. This was approved by Superintendent Potter, in accordance to district policy.

7.3 Information: Activities Director: Myssie Sanders turned in a written report in her absence. Information is as follows:

- We are still in need of H.S. Golf and Assistant Golf coach.
- There are no current fundraisers are being planned.
- Divisional Golf will be in Sidney for the 2022 season, Divisional Volleyball will be in Culbertson for the 2023 year, and Districts will depend on the approval of Brockton joining the conference.
- We are still in need of bus drivers and ticket takers for games.
- Runways for the track are still in need of being poured, this project was approved 2 years ago and the discus cage still needs set up.

7.4 Information: Safety Committee: A written report by Wade Hagler, Safety Committee Chair, was presented. The Safety Committee has been busy planning and implementing drills and protocols. In October the school participated in the Great Montana Shakeout with an earthquake drill being announced over the intercom and a fire drill completed the Shakeout drill.

7.5 Information: Principal: Angella Nelson- Evaluations are continuing and the staff PIR for November has been completed. Angie will be attending an online training for The Goal of Teacher Evaluation in Montana. Monthly counseling sessions for 7-12 students continues. Title IV training online is in process. Special Education child count is complete, monthly teacher meetings for both high school and elementary have taken place and the mentor evaluation is ongoing.

7.6 Information: District Clerk: Michelle Miller- No Report

7.7 Information: Superintendent: Martha Potter- She will take vacation November 23 and November 25, 2021. She will be attending Prairie View and NEMASS meetings when close otherwise attendance is done virtually. Virtual meetings that have been attended are Thursday Think Tanks with MTSBA and also the Title IX trainings. Steve Hamel of MASBO has been secured to come in and do some training with Michelle. Staff members received training on writing standards on November 5th with trainers Kim Stanton from Prairie View and Karen Toavs of OPI. Locks have been purchased for the two single wide trailers. Tom will install them. The bus barn is cleaned. Engineering firms have been contacted to present on HB 6 for school potable water scope of work during the special meeting pertaining to HB6. The interested companies so far are FourFront Design, Ray Dawes, Engineer, from Helena MT and Interstate Engineering, Eric Ler Engineer, from Sidney, MT.

7.8 Information: Trustees and Requests- No Report

08. CONSENT AGENDA

• **8.1 Meeting Minutes**

• **Action: Consider: Minutes from Following Meeting(s):**

- Wayne Quinnell made a motion to accept the minutes from the previous meetings.
- Shawn Conradsen seconded the motion.
- Discussion: No discussion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

• **8.2 A. Finance Report**

• **Action: Consider Following Finance Transactions: Warrants**

- A. Warrants: #21871-21872 and 21765-21824
- Voided Warrants: 21823, 21841 and 21845
- Voided Payroll Checks: None
- Extra-Curricular Activities Fund Balances: Check and Deposit Registers with Balances
- Voided Extra-Curricular Activities Checks: None
- Connie Smith made a motion to accept the finance report of the warrants.
- Shawn Conradsen seconded the motion.
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

• **8.2 B. Finance Report**

• **Action: Consider Following Finance Transactions: Claims**

- B. Claims: 956666-956667 and 956554-956624
- Wayne Quinnell made a motion to accept the finance report of the claims.
- Shawn Conradsen seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

• **8.2 C. Finance Report**

• **Action: Consider the Following Finance Report: Voided Warrants**

- C. Voided Warrant(s): 21823, 21841 and 21845
- Connie Smith made a motion to accept the finance report of the voided warrants.
- Shawn Conradsen seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

• **8.2 D. Finance Report**

• **Action: Consider the Following Finance Report: Voided Payroll Checks**

- None
- No action needed

• **8.2 E. Finance Report**

• **Action: Consider the Finance Report: Extra-Curricular Activities Fund Balances Check and Deposit Registers with Balances**

- Tim Tharp made a motion to accept the finance report of
- Shawn seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried

• **8.2 F. Finance Report**

• **Action: Consider the Finance Report: Voided Extra-Curricular Activites Checks**

- Checks: None
- No action needed

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.

10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

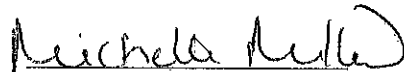
- **10.1 Action: Consider next scheduled board meeting December 20th, 2021 at 5:30 P.M. Location: Board Room**
- Wayne made a motion to accept the date of the next scheduled meeting
- Shawn seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried

11. ADJOURNMENT

11.1 7:32 P.M.



Chairman



Clerk