

SAVAGE SCHOOL

APRIL 17, 2023- SCHOOL BOARD MEETING- 7:00 P.M

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Shawn Conradsen, Chuck Thiel, Wayne Quinnell, Linda Nelson, Connie Smith, Martha Potter, Superintendent, Angella Nelson, Principal and Michelle Miller, Clerk
- Absent
- Arrival Time:

02. RECOGNITION OF VISITORS

02.1 Action: Recognize Visitors

- Myssie Sanders
- Cade Tombre
- Connor Lyons
- Karley McPherson
- Brooke Reuter
- Lexi Joslin
- Jaden Alvstad
- Chandí Tombre
- Nate Louisignau
- Kayleen Peters

03. AGENDA

03.1 Action: Consider Agenda

- Chuck T. made a motion to accept the agenda.
- Linda N. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Linda N. and Connie S. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign in Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.
- None

05. UNFINISHED BUSINESS:**05.1 Action: Consider The Safe Return to School and Continuity of Services Plan updates in compliance with:**

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
- Chuck T. made a motion to consider the Safe Return to School and Continuity of Services Plan.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Linda N. and Connie S. all voted yes, motion carried.

06. NEW BUSINESS**06.1 Action: Consider directing the superintendent to have the clerk pay all monthly bills, that have late fees and finances charges, from May 1 - May 31, 2023.**

- Chuck T. made a motion to pay the bills.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

06.2 Action: Consider the following renewal of non-tenure, obtaining tenure, and tenure certified teacher recommendations for the 2023-2024 School Year as 1 FTE:

- A. Obtaining Tenure 1 FTE: Kayleen Peters (licensure in process), Nate Louisignau, Jeff Mead, and Riley Hagler
- B. Non-Tenure 1 FTE: Cortnee Cox , Staci Slack (Pending TRS Approval), and Jolene Baxter
- C. Tenure 1 FTE: Jill Verhasselt, Cassandra Moos, Montana Osterman, Melissa Sanders, Sarah Preeo, and Kiena Murray
- D. Tenure 0.5 FTE: Angella Nelson and Jessica Erickson
- Chuck T. made a motion to offer positions for 2023-2024 School Year to the following:
 - A. Obtaining Tenure 1 FTE: Kayleen Peters, Nate Louisignau, Jeff Mead and Riley Hagler.
 - B. Non-Tenure Contracts 1 FTE: Cortnee Cox, Staci Slack, and Jolene Baxter.
 - C. Tenure 1 FTE: Jill Verhasselt, Cassandra Moos, Montana Osterman, Melissa Sanders, Sarah Preeo and Kiena Murray.
 - D. Tenure 0.5 FTE: Angella Nelson and Jessica Erickson
- Connie S. seconded the motion.
- Discussion: Martha explained that Jeff Mead must stop receiving his teacher retirement pension for the 2023-2024 school so he can be hired under contract. Martha informed the board that OPI and TRS approved Staci Slack to be the History teacher. All paperwork to and from the state has been mailed by all entities.
- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

06.3 Action: Consider the recommendation of the superintendent to hire Diana Miller for the 16 hour a week payroll clerk for the 2023-2024 school year, beginning June 1, 2023 and ending June 30, 2024.

- Linda N. made a motion to hire Diana Miller as the part time payroll clerk.
- Shawn C. seconded the motion.
- Discussion: Martha discussed that she would be starting back at what she retired at for wages which is \$21.06 not the \$16.50 originally talked about, as \$16.50 is the base pay with no experience.
- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

06.4 Action: Consider the graduating class of 2023-2024 presentation of the senior class trip.

- Wayne Q. made a motion to accept the presentation of the Junior class for their Senior Trip to New Orleans.
- Chuck T. seconded the motion.
- Discussion: Linda asked about the insurance on the vehicle they are looking at renting and to make sure that it is planned for, Shawn agreed.
- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.
- Mrs. Nelson reminded the board that all prices are tentative until the actual booking of flights, accommodations, and renting of the car.

06.5 Action: Consider Nate Louisignau's presentation of his proposal of a 2023-2024 music trip with other schools.

- Connie S. made a motion to go forward with the planning of the Band Trip 2024 to Denver Colorado.
- Linda N. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

06.6 Action: Consider the renewal of the following yearly contracts:

- School Administrators of Montana: Montana Association School Superintendents (MASS) and Montana Association of Elementary Middle School Principal (MAEMSP)
- MASS
 - \$959.00
- Prairie View Curriculum Consortium (PVCC)
 - \$3,268.00
 - \$ 175.00 Counseling Fee
- Montana Rural Education Association (MREA): \$2520.00
 - Dues: \$1680
 - Legal: \$ 840
- Wayne Q. made a motion to accept the renewals of the yearly contracts for MASS, PVCC, and MREA.
- Linda N. seconded the motion.
- Discussion: Martha mentioned that we have been using MSSA for counseling, we will however be using PVS as the counseling agent to meet the standards of accreditation. Tara Hubing will be the counselor or record. Mrs. Nelson oversees the counseling program. In addition, the curriculum that our staff will be utilizing is Character Strong. This is the program that Dr. Tharp introduced to all of Richland County schools. The

program is being purchased through a grant. Linda wanted to know if Tara would be coming to the school for counseling. Angie explained that she would be more of a contact point so that we would be considered certified in that area. Angie and Martha both feel this is a great program to get going in. We will continue to utilize Linda Farber for on-line counseling through our Title IV grant.

- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

06.7 Action: Consider the hiring of the following coaching personnel for the 2023-2024 sport seasons of cheerleading, elementary boys' and girls' basketball, head and assistant high school varsity boys' and girls' basketball coaches, and concessions. The positions were advertised and applicant letters of intent were received from the 2022-2023 coaches, with no other additional applicants. A recommendation by the superintendent will be brought forward and considered for hire during this agenda item. Should the applicant be the coach of record from the 2022-2023 school year, there will not be an interview before the Interview Committee and the coaches' evaluations will be the document to take the place of the interview for the position. Letters of intent were received from the following and open positions are noted:

- Applicant for Varsity Head Boys' Basketball Coach: Todd Verhasselt
 - Applicant for Assistant Varsity Boys' Coach: Paul Vojacek
 - Applicant for Varsity Head Girls' Basketball Coach: April McPherson
 - Applicant for Assistant Varsity Girls' Basketball Coach: Melissa Sanders
 - Applicant for Elementary Boys' Basketball Coach: Open
 - Applicant for Elementary Girls' Basketball Coach: Open
 - Applicant for Cheerleading Coaches: Montana Osterman and Jill Verhasselt
 - Applicant for Concessions: Bobbi Goff
- Chuck T. made a motion to hire the coaches and concessions applicants as listed.
 - Wayne Q. seconded the motion.
 - Discussion: Linda asked about the football and volleyball coaches if they were already hired. Mrs. Potter explained that those positions were hired earlier as stated in the Collective Bargaining Agreement.
 - Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

06.8 Action: Consider uniform purchases of \$8406.30 to be funded from the Activity Fund as follows:

- Girls' Basketball: \$3748.50
 - Boys' Basketball: \$3748.50
 - Volleyball: \$909.30
- Linda N. made a motion to accept the uniforms and pricing as presented.
 - Chuck T. seconded the motion.
 - Discussion: Martha appreciated that pictures of what the uniforms would be designed as so the Board of Trustees could see what the uniforms would look like and ensure that our district was in compliance with MHSAA rules.
 - Myssie Sanders explained that replacing the uniforms was necessary due to the wear and tear of the uniform. She clarified for the board members that the number of girls going out next year for volleyball created a need for additional matching uniforms.
 - Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

06.9 Action: Consider Termination and Removal of Temporary Emergency Policies Numbered

1900-1912.

- February 10, 2023, President Biden stated, "I anticipate terminating the national emergency concerning the COVID-19 pandemic on May 11, 2023."
 - MTSBA asked that school districts at the district's April, 2023 board meeting to terminate these policies, as a vote of the Board of Trustees, to avoid confusion among students, parents, staff, and taxpayers.
- All required policies to cover these issues are in the standard policies.
 - Any policy that needs updates will be addressed during the May, June, and July, 2023 board meetings.
- Linda N. made a motion to remove the policies numbered 1900-1912.
- Wayne Q. seconded the motion.
- Discussion: Martha mentioned we did not adopt all 1900-1912 policies and we would be removing only those that we had adopted.
- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

07. REPORTS: (Any required actions will be under Unfinished or New Business)**07.1 Information: Student Representative and Student Council**

- Staci Slack has agreed to sit on the Handbook Committee. She has talked with the Student Council on going through the student handbook.

07.2 Information: Teacher(s)

- None

07.3 Information: Technology

- None

07.4 Information: Activities Director

- Myssie Sanders submitted a report of the following items.
 - Music Festival Concert
 - April 21-22 District HS Music Festival
 - May 5-6 State HS Music Festival
 - Golf is postponed until courses are opened. There have been a couple meets for our area but that is all for now.
 - Track changes daily due to weather issues. Savage will be hosting their meet in Sidney on April 20, 2023 and any and all help is needed.
 - Planning under way for the 2023-2024 seasons.

07.5 Information: Safety Committee

- Wade submitted the safety report stating that as the school year is winding down we are in the process of finalizing a few safety protocols. We will be conducting an extra Fire Drill the year to compensate for our late winter.
- The window and door numbers should be affixed to the facilities in the next month.
- A tentative schedule will be made up for our school self-inspection at the upcoming safety meeting.
- The staff has put a lot of input into a new drop off and pick up procedures, which is getting narrowed down.

07.6 Information: Principal

- Angie reported that all evaluations are complete and recommendations made.

- Helped at the County Spelling Bee.
- Curriculum orders are taking place.
- Meetings being held for faculty and grade levels.
- End of year plans are a work in progress.
- Preparing for teacher appreciation week.
- Working on 8th grade graduation.

07.7 Information: District Clerk

- Michelle reported that we are in the process of our Audit and so far, we have had everything they have asked for and are hoping for the best.

07.8 Information: Superintendent

- Martha reported the she will be attending the Montana Petroleum Resources Workshop June 12-16, 2023.
- Activities are posted on our website and Facebook pages.
- Committees are being formed for the Assessment, Rigor and handbooks
- The audit begins on Monday, April 17, 2023
- The safety committee is considering Alert, Lockdown, Inform, Counter and Evacuate (ALICE) training in Glendive.
- Summer projects will be
 - Cement of the rentals
 - Water Pipes
 - Gym Floor
 - Deck Staining for rentals
 - Communication systems
 - Piping material will be here on May 15, 2023

Martha has attended the April 5, 2023 informational meeting on the Comprehensive Plan. A letter has been written to the state concerning our attendance reporting error.

07.9 Information: Trustees and Requests

- None

08. CONSENT AGENDA

08.1 Meeting Minutes

Action: Consider: Minutes from Following Meeting(s):

- March 27, 2023 (Special Board Meeting)
- March 20, 2023 (Regular Board Meeting)

- Chuck T. made a motion to accept the meeting minutes.
- Linda N. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

08.2 Finance Report

Action: Consider: Following Finance Transactions:

- Warrants: #22571-22582 and #22585-22605
- Claims: #957434-957439, #957441-957447, #957449-957451 and #957456-957474
- Voided Warrant(s): 22583 & 22584
- Voided Payroll Check(s): 39118 & 39126-39128
- Extra-Curricular Activities Fund Balances: Checks #221617-221620 and 221622

221624 with Deposit Registers with Balances
F. Voided Extra-Curricular Activities Check Number(s): #21621

- Wayne Q. made a motion to accept the finance report.
- Shawn C. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Quinnell, Linda N. and Connie S. all voted yes, motion carried.

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.
- None

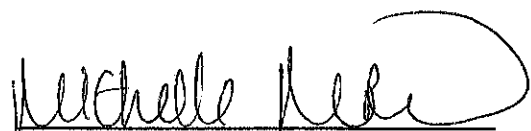
10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

10.1 Action: Consider if any date changes are needed to the following regularly scheduled meeting : May 15, 2023 at 7:00 PM in the Boardroom.

11. ADJOURNMENT:

11.1 Time of adjournment: 8:20 p.m.


Board Chair


Clerk