

**SAVAGE SCHOOL**

**FEBRUARY 20, 2023- REGULAR SCHOOL BOARD MEETING- 7:00 P.M.**

**01. ROLL CALL**

**01.1 Action: Establish Quorum**

- Present: Shawn Conradsen, Chuck Thiel, Wayne Quinnell, Connie Smith, Linda Nelson, Martha Potter, Superintendent, and Michelle Miller, Clerk.

**02. RECOGNITION OF VISITORS**

**02.1 Action: Recognize Visitors**

- Myssie Sanders
- Cheryl Mastvelten

**03. AGENDA**

**03.1 Action: Consider Agenda**

- Chuck T. made a motion to accept the agenda.
- Linda N. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Linda N. all voted yes, motion carried.

**04. PUBLIC COMMENT FOR AGENDA ITEMS**

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.
- NONE

**05. UNFINISHED BUSINESS:**

**05.1 Action: Consider The Safe Return to School and Continuity of Services Plan updates in compliance with:**

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
- Connie S. made a motion to accept the safe return to school.
- Chuck T. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Linda N. all voted yes, motion carried.

**06. NEW BUSINESS****06.1** Action: Consider the May 2, 2023 Trustee Resolution Calling for an Election

- 2 Trustee Openings: 3 year term
- 1 Trustee Opening: 1 year term
- Possible approval of additional levies to operate and maintain the Savage Elementary's and Savage High School's General, Building Reserve, and Technology Funds.
- Judges for election: Karen Schmierer, Patricia Micheletto, and Wilma Prevost
- Michelle Miller, District Clerk administrator of the school election
- Location Savage School Clerk's Office
- Polls opened from 12:00-8:00 PM.
- Linda N. made a motion to make a Trustee Resolution calling for an election on May 2, 2023 from 12:00-8:00pm in the clerk's office.
- Wayne Q. seconded the motion.
- Discussion: Martha talked about the Technology and Building Reserve funds. Both funds are a 10-year levy once voted in by the taxpayers. The Building Reserve fund will be up in 2025. The Technology Fund is up in 2023 so we must have it in in the election process. After speaking with Steve Hamel, from MASBO, we are planning to ask for a Building Reserve levy this year as well. If we ask for levy this year we have another two years for it to run in the elections should it not pass this year. Both of these levies are necessary for the operation of our school.
- Shawn C., Chuck T., Wayne Q., Connie S., and Linda N. all voted yes, motion carried.

**06.2** Action: Consider directing the superintendent to have the clerk pay all monthly bills that have late fees and finances charges from March 1 - March 31, 2023.

- Chuck T. made a motion to give permission for the bills to be paid.
- Connie S. seconded the motion.
- Discussion: None
- Shawn C., Chuck T., Wayne Q., Connie S., and Linda N. all voted yes, motion carried

**06.3** Action: Consider opening an elementary position for the 2023-2024 school year, as reducing class size using the ESSER II and III funding for the 2021-2022 and 2022-2023 school years has proven to be academically and holistically beneficial for our students.

- Linda N. made a motion to open the position.
- Shawn C. seconded the motion.
- Discussion: Linda asked in regards to the ESSER funds and the deadline for those funds. Myssie S. asked if this was adding or retaining the elementary position. Martha explained that this is a position that the board has to decide if they want to re-open after last year's resignations of S. Chapdelain and A. Mindt those positions were filled by a combining classrooms 5 & 6 and hiring S. Jepsen to fill the first-grade position, this enabled the board to close one of the two openings.
- Wayne left the room at 7:11.
- Shawn C., Chuck T., Connie S., and Linda N. all voted yes, Wayne Q. abstained motion carried.
- Wayne returned to the room at 7:14, after the vote was taken.

**06.4** Action: Appoint a board member to fill the vacant opening on the Negotiations Committee until the May, 2023 reorganizational board meeting.

- Linda N. made a motion to fill the vacant position on the Negotiations Committee.
- Chuck T. seconded the motion.
- Discussion: Martha mentioned that Linda did call her and said that she would fill this position if no one else would be interested in filling this position, but only for her short duration.
- Connie S nominated Linda N. to serve on the committee.
- Shawn C., Chuck T., Wayne Q., Connie S., and Linda N. all voted yes, motion carried

**07. REPORTS: (Any required actions will be under Unfinished or New Business)**

**07.1 Information: Student Representative and Student Council**

- Staci Slack reported that the student council made and delivered 480 Valentines. What a great fundraiser and thanks to all for the support.

**07.2 Information: Teacher(s):**

- Staci Slack reported that all history classes had to research Valentine's Day and make cards to match the history facts or general facts in each one. They also had to write a three-paragraph essay on the history or facts of Valentine's Day.
- Myssie Sanders also reported that she had the applied math class mock up a senior trip presentation and the kids did a lot of work to better understand why fundraising is so important.

**07.3 Information: Activities Director**

- Myssie gave a report in regards to the District Tournament and apologized for the lack of time to make up a report for the board prior to the meeting.
- Myssie handed out a spreadsheet of where the athletic funds will be approximately for the remainder of the year. There is about \$21,000 set aside in the fundraised money but there is some track equipment and uniforms that are going to be needed.
- The weather is a concern as we are gearing up for golf and track. Therefore, additional golfing spots are being looked at in Billings and North Dakota is being looked at for track meets. Both of these plans will enable our athletes to get to participate in the season because of their would be better weather for golf and an indoor track for the track team. A letter to petition MHSAA to allow us to travel to North Dakota and have those meets count for participation is in the works.
- Volleyball will be switching districts this coming year and things are done a little differently in the new district than they have been done in our previous district. Therefore, there are some scheduling challenges that we will have to overcome.
- We are waiting on the 6-man football schedule, which was said to be here in a couple weeks.
- Myssie would like to set up more of the all-day volleyball/football games because of travel distances.

**07.4 Information: Safety Committee**

- The Safety Committee reported that they are still working on changing the rally point for the Fire Drills.
- The numbering and lettering map for our buildings will help the Fire and Sheriff's departments navigate our buildings. We will be using reflective vinyl on the doors and windows.
- Additional AED devices are needed possibly 3 of them are needed. There was a question in regards to this device being in the cold and Martha explained that we are still going through the motions to even get the machines.
- Parking is still being talked about and worked on so that we can find the safest possible environment for our students and staff.
- We continue to be on schedule for our monthly drills.

**07.5 Information: Principal**

- Angie reported that she is conducting elementary, high school, and advisor meetings.
- Ongoing teacher evaluations.
- Supervision/Evaluations of three student teachers.
- Scheduling college visits.
- Ongoing counseling sessions for grades 7-12.
- Attending MCEC Special Ed Conference.

**07.6 Information: District Clerk**

- Michelle is still working with Jacki Young on balancing with the treasure and getting budget numbers put into the system.
- Discussions were had in regards to the Treasure and the school not balancing and the conversations that have taken place between Michelle and the treasurer. It was also mentioned that the treasurer has no idea what our numbers are in comparison to theirs.
- Jacki is confident that the mistakes are fixable and can be cleared up, which we want to have done by the end of this month and we will go forward from February.

**07.7 Information: Superintendent**

- Martha reported that she attended Prairie View Special Services on February 9, and continues to attend virtually MTSBA
- Martha will be in Helena on March 12-14 for the SAM Spring Conference, which includes a day at the legislature.
- Board members should be receiving MREA and MTSBA updates.
- District and Divisional Basketball tournaments are upcoming. If we make it to Divisionals there will be a flex day used on March 2, 2023. There will be school for grades 4-12 on Friday May 5, 2023 to make up for this day.
- Musical of "Mary Poppins" will be March 24-25, 2023 at 7:00pm
- Martha has applied for a Technology grant. We are still waiting to hear back from them.
- B & B has completed the siding on the front of our building
- Working on finding donors for the 3 AED machines that are needed.
- A-phone was purchased from Holmlund for the shop. We are still waiting for this to be connected.
- No concrete bids are in yet for the spring and summer rental driveway projects.
- Olson's Plumbing has been contacted and they are working with Ray Dawes on the engineering side of the materials order. Mitch has contacted Martha to let her know that materials have been ordered.
- There was much discussion on the legislative bills that are being brought forward right now and Martha wants to make sure everyone is getting the information that is being sent out via email from MSBA and MREA.

**07.8 Information: Trustees and Requests**

- It was brought up to Martha by Chuck T. and Linda N. to add to the handbook that if parents take their kids from an event that meals are being provided by the school the parents are responsible for the price of that meal. This item will be addressed in handbook revisions.
- Shawn also brought up the MDU bill and what was budgeted vs. what we are paying for the bill. It has risen significantly, so we will take this into consideration when budgeting for the upcoming school year.

**08. CONSENT AGENDA****08.1 Meeting Minutes**

Action: Consider: Minutes from Following Meeting(s):

- January 23, 2023 (Regular Board Meeting)
- Chuck T. made a motion to accept the meeting minutes once corrections have been made.
- Wayne Q. seconded the motion.
- Discussion: Corrections on 6.8 and 6.10 Chuck T. needs to be added. Linda N. needs to be added to 6.10. Item 10.1 the spelling of Shawn's name needs spelling corrections.
- Shawn C., Chuck T., Wayne Q., Connie S., and Linda N. all voted yes, motion carried.

**08.2 Finance Report**

Action: Consider: Following Finance Transactions:

- A. Warrants: #22506-22537
- B. Claims: #957367, #957369-957379, #957381-957397
- C. Voided Warrant(s): NONE
- D. Voided Payroll Check(s): NONE
- E. Extra-Curricular Activities Fund Balances: Checks #21559-21598 and Deposit Registers with Balances
- F. Voided Extra-Curricular Activities Check Number(s): NONE
- Chuck T. made a motion to accept the finance report.
- Connie S. seconded the motion.
- Discussion: Shawn asked what BMO Financial was. It was explained that this is the bank that handles the P-Cards, which are like limited credit cards.
- Shawn C., Chuck T., Wayne Q., Connie S., and Linda N. all voted yes, motion carried.

**09. PUBLIC COMMENT FOR NON-AGENDA ITEMS**

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.
- NONE

**10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING**

**10.1 Action:** Consider if any date changes are needed to the following regularly scheduled meeting: March 20, 2023 at 7:00 PM in the Boardroom.

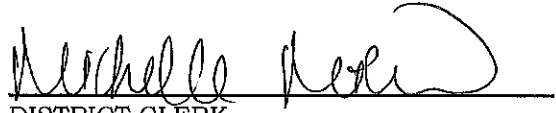
- NONE

**11. ADJOURNMENT**

**11.1** Time of adjournment: 8:03 pm



BOARD CHAIR



DISTRICT CLERK