

**OCTOBER 18TH, 2021- SCHOOL BOARD MEETING- 7:00 P.M.
SAVAGE SCHOOL**

7:00 P.M. Pledge of Allegiance

01. ROLL CALL

- Action: Establish Quorum
- Present: Tim Tharp, Wayne Quinnell, Connie Smith, Martha Potter, Superintendent, Angella Nelson, Principal, Michelle Miller, District Clerk. Chuck Thiel arrived at 7:32

02. RECOGNITION OF VISITORS

- Eric Ler and Teresa Webber

03. CONSIDERATION OF AGENDA

- Chuck made a motion to accept the agenda
- Connie seconded the motion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried

04. PUBLIC COMMENT FOR AGENDA ITEMS

- No comment on agenda items

05. NEW BUSINESS:

- **5.1 Action: Consider the eighth grade basketball players Braxton Shaw, Jaeger Tombre, Aspen Peterson, Miley Pilgeram and Cathryn Lyons, moving up following MHSA ruling.**
 - Chuck made a motion to allow the 8th grade students to play up
 - Discussion: This is a necessary process of the MHSA
These students meet the district's expectations to move up
Their season is over before the high school season begins
 - Wayne seconded the motion
 - Tim, Chuck, Connie, and Wayne all voted yes, motion carried
- **5.2 Action: Consider the parameters of who can be present in the practice, playing and activity area of extracurricular activities.**
 - Connie made a motion to allow the children of the coaches in that sport to be present only with a written plan turned in and approved by the Superintendent or Principal.
 - Discussion: The discussion was had about the liabilities that are involved with this.
However, with the difficulty getting coaches it was felt that some flexibility needs to be considered.
 - Wayne seconded the motion
 - Tim, Chuck, Connie and Wayne all voted yes, motion carried.
- **5.3 Action: Consider the following policies 1st readings and in Accordance to Policy 1310:**
 - Revision: Policy 1420R School Board Meeting Procedure First Reading in Accordance to Policy 1310
 - Revision: Policy 2140 Guidance and Counseling, First Reading in Accordance to Policy 1310
 - Revision: Policy 2167 Correspondence Courses, First Reading in Accordance to Policy 1310

- Revision: Policy 2168R Distance, Online, and Technology- Delivered Learning, in Accordance to Policy 1310
- Revision: Policy 2221P School Closure Procedures, in Accordance to Policy 1310
- Revision: Policy 3121 Enrollment and Attendance Records, in Accordance to Policy 1310
- Revision: Policy 3222 Distribution and Posting of Materials (1st reading)
- Revision: Policy 3231 Searches and Seizures, in Accordance to Policy 1310
- New Required: Policy 4125R District Social Media Presence, in Accordance to Policy 1310
- Revision: Policy 4330F School Facilities/Grounds Use and Liability Release Agreement, in Accordance to Policy 1310
- Revision: Policy 4330P Rules and Regulations for Building Use/Facility/Equipment Use (1st Reading)
- Revision: Policy 5140 Classified Employment and Assignment, in Accordance to Policy 1310
- Revision
- Chuck made a motion to approve all first readings on the above policies with the exception of Policy 3222 and Policy 4330P
- Discussion:
- Wayne seconded the motion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried
- Wayne made a motion to approve Policies 3222 and 4330P
- Discussion: These two policies require a second reading
- Chuck seconded the motion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried

06. UNFINISHED BUSINESS

- **6.1 Action: Consider: Interstate Engineering's Phase II of the HB 6 DNRC grant.**
- Eric Ler was present to answer any questions that the board had in regards to the estimate that was turned in. The overall consensus is the board wants an estimate of the total cost and Eric simply explained there was no way to get that at this time with the constant fluctuation in the cost of materials. General consensus of the board is they would rather see the money spent on replacing the piping then installing the RO system.
- No action taken at this time
- **6.2 Action: Consider: The Safe Return to School and Continuity of Services Plan in Compliance with:**
 - Section 2001(i)(3) of the ARP Act that a school district developed a plan for the safe return to in-person instruction and continuity of serves prior to the date of enactment of the ARP Act.
- Connie made a motion to continue as our plan states.
- Discussion: No discussion
- Chuck seconded the motion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried

07. REPORTS: (Any required actions will be under Unfinished or New Business)

7.1 Information: Student Representative- No Report

7.2 Information: Teacher(s)

Alan Hoffmann presented an invitation to everyone for the inductee ceremony for the National Honor Society, which will be held October 25th at 7:30 P.M.

7.3 Information: Activities Director: Myssie Sanders

Myssie talked about the open coaching positions, Pink Night, Senior Night for football and volleyball and the start of Junior High Basketball. She also mentioned with the \$3100 raised from the Krispy Kream fundraiser there were two portable basketball hoops for Junior High and Elementary. We are still in desperate need of bus drivers and game helpers.

7.4 Information: Safety Committee: Wade Hagler

In Wade's absence Angie reported that safety trainings and meetings are being held month and all drills were going as scheduled.

7.5 Information: Principal: Angella Nelson-

Angie reported that the monthly staff meeting was held. She also reported that she attended the Title I conference. Fire prevention Day was a great success and there is a presentation planned by LYREC. Continued group counseling for grades 7-12 and spoke of the upcoming parent teacher conferences.

7.6 Information: District Clerk: Michelle Miller- No Report

7.7 Information: Superintendent: Martha Potter

Martha reported on Prairie View, NEMASS, MTSBA, MCEL meetings and the upcoming Title IX training. There was also mention of working with MASBO to find out training fee costs. Parent Teacher conferences were Oct. 19 and the musical for the 3rd and 4th graders was held October 15 & 16. Materials have been ordered for the rental decking that is in need of repair and Mr. R. Hagler is going to be doing the project as part of the Industrial Tech 1 and Industrial Tech Advanced classes.

7.8 Information: Trustees and Requests

08. CONSENT AGENDA

- **8.1 Meeting Minutes**
- **Action: Consider: Minutes from Following Meeting(s):**
 - September 20th, 2021 (Regular Board Meeting)
 - September 30th, 2021 (Special Board Meeting)
- Wayne made a motion to accept the minutes from the previous meetings.
- Chuck seconded the motion.
- Discussion: No discussion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried.

8.2 A. Finance Report

Action: Consider Following Finance Transactions: Warrants

- A. Warrants: #21829-21870
- Voided Warrants: 21817-21819, 21825-21828, and 21854-21856
- Voided Payroll Checks: None
- Extra-Curricular Activities Fund Balances: Check and Deposit Registers with Balances
- Voided Extra-Curricular Activities Checks: 21188-21190 and 21201-21202
- Chuck made a motion to accept the finance report
- Connie seconded the motion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried.

• **8.2 B. Finance Report**

Action: Consider Following Finance Transactions: Claims

- B. Claims: 956625-956664

- Wayne made a motion to accept the finance report
- Chuck seconded the motion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried.

- **8.2 C. Finance Report**

- **Action: Consider the Following Finance Report: Voided Warrants**

- Voided Warrant(s): 21817-21819, 21825-21828, and 21854-21856
- Chuck made a motion to accept the finance report
- Wayne seconded the motion
- Tim, Chuck Connie and Wayne all voted yes, motion carried.

- **8.2 D. Finance Report**

- **Action: Consider the Following Finance Report: Voided Payroll Checks**

- None
- No action needed

- **8.2 E. Finance Report**

- **Action: Consider the Finance Report: Extra-Curricular Activities Fund Balances Check and Deposit Registers with Balances**

- Connie made a motion to accept the finance report
- Wayne seconded the motion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried

- **8.2 F. Finance Report**

- **Action: Consider the Finance Report: Voided Extra-Curricular Activites Checks**

- Checks: 2118-21190 and 21201-21202
- Chuck made a motion to accept the finance report
- Wayne seconded the motion
- Tim, Chuck, Connie and Wayne all voted yes, motion carried

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.
 - Teresa Webber commented that they would like to place a memorial bench outside the commons area and showed a picture of what the bench would look like to the board.

10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

- **10.1 Action: Consider next scheduled board meeting November 15th, 2021 at 7:00 P.M. Location: Board Room**
- Chuck made a motion to accept the date of the next scheduled meeting
- Wayne seconded the motion

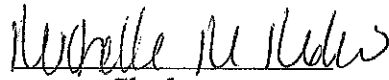
- Tim, Chuck, Connie and Wayne all voted yes, motion carried

11. ADJOURNMENT

11.1 9:06 P.M.



Chairman



Clerk

**NOVEMBER 15TH, 2021- SCHOOL BOARD MEETING- 7:00 P.M.
SAVAGE SCHOOL**

7:00 P.M. Pledge of Allegiance

01. ROLL CALL

- Action: Establish Quorum
- Present: Shawn Conradsen, Tim Tharp, Connie Smith, Wayne Quinnell, Martha Potter, Superintendent, Angella Nelson, Principal, Michelle Miller, District Clerk.
- Absent: Chuck Thiel

02. RECOGNITION OF VISITORS

- None

03. CONSIDERATION OF AGENDA

- Connie Smith made a motion to accept the agenda
- Wayne seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried

04. PUBLIC COMMENT FOR AGENDA ITEMS

- No comment on agenda items

05. NEW BUSINESS:

- **5.1 Action: Consider hiring the following athletic positions for the 2022-2023 school year.**
- Connie made a motion to offer contracts to the following people for the 2022-2023 coaching positions:
 - Elementary/Junior High Volleyball: Michelle Miller
 - HS. Varsity Head Volleyball: Nicki Reuter
 - HS. Assistant Volleyball: Keri Jorgensen
 - HS. Varsity Football: Michael Bender
 - HS. Assistant Football: Riley Hagler
- Discussion: It was talked about that Raigan Smith would be going to college so would not be offered the Assistant JH Volleyball coach but that she did a great job in the position.
- Shawn seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried
- **5.2 Action: Consider adjusting the school calendar to accommodate the MHSA date change of the divisional tournament: February 24th, 2022 Flex day to March 3rd, 2022.**
- Wayne made a motion to allow the adjustment of the school calendar.
- Discussion: This was brought to board attention due to the schedule change by MHSA of the Divisional Basketball tournament.
- Tim seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.
- **5.3 Action: Consider the following policies 2nd readings:**

- Revision: Policy 3222 Distribution and Posting of Materials (2nd reading)
 - Connie made a motion to approve the readings on the above policies
 - Discussion:
 - Shawn seconded the motion
 - Shawn, Tim, Connie, and Wayne all voted yes, motion carried
 - **5.3 Action: Consider the following policies 2nd readings:**
 - Revision: Policy 4330P Rules and Regulations for Building Use/Facility/Equipment Use (2nd Reading)
 -
 - Connie made a motion to approve the readings on the above policies
 - Discussion:
 - Shawn seconded the motion
 - Shawn, Tim, Connie, and Wayne all voted yes, motion carried
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- **5.4 Action: Consider 1st Reading termination of Policy 1135, School Board Advocacy, as it is not a required policy.**
 - Tim made a motion to consent to the first reading of terminating Policy 1135
 - Discussion: Marth explained it doesn't really affect us one way or another.
 - Wayne seconded the motion
 - Shawn, Tim, Connie, and Wayne all voted yes, motion carried.
 - **5.5 Action: Consider posting a resolution for obsolete technology equipment and other outdated items in the Round-Up Newspaper.**
 - Connie made a motion to post the resolution for obsolete technology equipment
 - Shawn seconded the motion
 - Shawn, Tim, Connie, and Wayne all voted yes, motion carried.
 - **5.6 Action: Consider paying Cassandra Moos and Nate Louisignau a \$300.00 per week stipend for the production of the 5-12 school play, which will be in lieu of the Children's Missoula Theatre. The play will be produced in a three week time period.**
 - Missoula Children's Theatre did not have a time in their schedule that aligned to our schedule this year.
 - Historically the Missoula Children's Theatre expenses were \$2600.00 for the programs and \$1400.00 for additional staff stipends, salary and meals.
 - Estimated fees for plays: \$700 for the product package, \$1800 stipends, and \$200 for unforeseen expenses of costumes, props, etc.
 - Tim made a motion to post the resolution for obsolete technology equipment
 - Wayne seconded the motion
 - Shawn, Tim, Connie, and Wayne all voted yes, motion carried.
 - **5.7 Action: Consider holding a special board meeting Monday, December 6, 2021 for the purpose of HB6 grant of our school water.**
 - Connie made a motion to schedule a special meeting to discuss the HB6 grant on Monday December 6th, 2021 at 7:00 P.M...

- Discussion: Martha explained why it is important to hold a special meeting to discuss only the HB 6 grant.
- Shawn seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

06. UNFINISHED BUSINESS

- **6.1 Action: Consider: The Safe Return to School and Continuity of Services Plan in Compliance with:**
 - Section 2001(i)(3) of the ARP Act that a school district developed a plan for the safe return to in-person instruction and continuity of serves prior to the date of enactment of the ARP Act.
- Wayne made a motion to continue as our plan states.
- Discussion: No discussion
- Tim seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried

07. REPORTS: (Any required actions will be under Unfinished or New Business)

7.1 Information: Student Representative- No Report

7.2 Information: Teacher(s)- Alan Hoffmann sent in a request on the possibility of starting a Life Skills Club for SHS students. The purpose of this club is to give students access to information and skills that do not quite fit into our existing curriculum but will benefit them once they graduate.

7.3 Information: Activities Director: Myssie turned in a written report in her absence. Information as follows: Still in need of H.S. Golf and Assistant Golf coach, no current fundraisers are being planned. Divisional Golf will be in Sidney for the 2022 season, Divisional Volleyball will be in Culbertson for the 2023 year and Districts will depend on the approval of Brockton joining the conference. We are still in need of bus drivers and ticket takers for games. Runways for the track are still in need of being poured, this project was approved 2 years ago and the discus cage still needs set up.

7.4 Information: Safety Committee: Written Report given in Wade absence. The Safety Committee has been busy planning and implementing drills and protocols. In October we participated in the Great Montana Shakeout with an earthquake drill being announced over the intercom followed with a fire drill.

7.5 Information: Principal: Angella Nelson- Evaluations are continuing and the staff PIR for November has been completed. Angie will be attending an online training for The Goal of Teacher Evaluation in Montana. Monthly counseling sessions for 7-12 students continues. Title IV training online is in process. Special Education child count is complete, monthly teacher meetings for both high school and elementary have taken place and the Admin mentor evaluation is ongoing.

7.6 Information: District Clerk: Michelle Miller- No Report

7.7 Information: Superintendent: Martha Potter- Will is taking vacation Nov. 23 and 25 of November. She will be attending Prairie View meetings and NEMASS meetings when close. Virtual meetings that have been attended are Thursday Think Tanks with MTSBA and also the Title IX trainings. We have secured Steve Hamel of MASBO to come in and do some training with Michelle. Staff members received training on writing standards on November 5th with trainers Kim Stanton from Prairie View and Karen

Toavs of OPI. Locks have been purchased for the two single wide trailers. Tom will install them. The bus barn is cleaned. She has contacted a couple engineers for the water process. Four Front Design, and Ray Dawes, Engineer from Helena MT whose company was the installer of our heat pumps

7.8 Information: Trustees and Requests- No Report

08. CONSENT AGENDA

• **8.1 Meeting Minutes**

• **Action: Consider: Minutes from Following Meeting(s):**

- Wayne made a motion to accept the minutes from the previous meetings.
- Shawn seconded the motion.
- Discussion: No discussion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

8.2 A. Finance Report

Action: Consider Following Finance Transactions: Warrants

- A. Warrants: #21871-21872 and 21765-21824
 - Voided Warrants: 21823, 21841 and 21845
 - Voided Payroll Checks: None
 - Extra-Curricular Activities Fund Balances: Check and Deposit Registers with Balances
 - Voided Extra-Curricular Activities Checks: None
- Connie made a motion to accept the finance report
 - Shawn seconded the motion
 - Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

• **8.2 B. Finance Report**

Action: Consider Following Finance Transactions: Claims

- B. Claims: 956666-956667 and 956554-956624
- Wayne made a motion to accept the finance report
 - Shawn seconded the motion
 - Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

• **8.2 C. Finance Report**

Action: Consider the Following Finance Report: Voided Warrants

- Voided Warrant(s): 21823, 21841 and 21845
- Connie made a motion to accept the finance report
 - Shawn seconded the motion
 - Shawn, Tim, Connie, and Wayne all voted yes, motion carried.

8.2 D. Finance Report

Action: Consider the Following Finance Report: Voided Payroll Checks

- None
- No action needed

• **8.2 E. Finance Report**

Action: Consider the Finance Report: Extra-Curricular Activities Fund Balances Check and Deposit Registers with Balances

- Tim made a motion to accept the finance report
- Shawn seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried
- **8.2 F. Finance Report**
Action: Consider the Finance Report: Voided Extra-Curricular Activities Checks
 - Checks: None
- No action needed

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
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10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

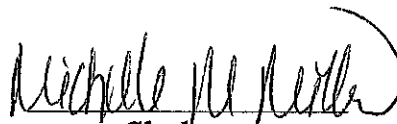
- **10.1 Action: Consider next scheduled board meeting December 20th, 2021 at 5:30 P.M. Location: Board Room**
- Wayne made a motion to accept the date of the next scheduled meeting
- Shawn seconded the motion
- Shawn, Tim, Connie, and Wayne all voted yes, motion carried

11. ADJOURNMENT

11.1 7:32 P.M.



Chairman



Clerk