

SAVAGE SCHOOL

SEPTEMBER 19, 2022- REGULAR SCHOOL BOARD MEETING- 7:00 P.M.

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Tim Tharp, Chuck T., Wayne Q., Connie Smith, Martha Potter, Superintendent, Angella Nelson, Principal, and Michelle Miller, Clerk
- Shawn Conradsen- came at 7:24 P.M.

02. RECOGNITION OF VISITORS

02.1 Action: Recognize Visitors

- Teah Conradsen, Brooke Reuter, Karley McPherson, Myssie Sanders

03. AGENDA

03.1 Action: Consider Agenda

- Chuck T. made a motion to accept the agenda.
- Wayne Q. seconded the motion.
- Discussion: None
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.
- None

05. UNFINISHED BUSINESS:

05.1 Action: Consider The Safe Return to School and Continuity of Services Plan updates in compliance with:

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
- Wayne Q. made a motion to accept the safe return to school.
- Chuck T. seconded the motion.
- Discussion: None
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06. NEW BUSINESS

06.1 Action: Consider 1st readings of the following policies in accordance to Policy 1310:

- A. Policy 1520 Board of Trustees: Board-Staff Communication
- B. Policy 2161P Instruction: Special Education
- C. Policy 2167 Instruction: Correspondence Courses
- D. Policy 2168 Instruction: Distance, Online and Technology-Delivered Learning
- E. Policy 2170 Instruction: Digital Academy Classes
- F. Policy 2312 Instruction: Copyright
- G. Policy 2335 Instruction: Health Enhancement
- H. Policy 2510 Instruction: School Wellness
- I. Policy 3121 Students: Enrollment and Attendance Records
- J. Policy 3310 Students: Student Discipline
- K. Policy 3413F1 Students: Medical Exemption Statement
- L. Policy 3414F2 Students: Affidavit of Exemption on Religious Grounds
- M. Policy 3416 Students: Administering Medication to Students
- N. Policy 3612 Students: District-Provided Access to Electronic Information, Services, Equipment, and Networks.
- O. Policy 3612F Students: Student Internet Access and Equipment Use Conduct Agreement
- P. Policy 3612P Students: District- Provided Access to Electronic Information, Services, Equipment, and Networks
- Q. Policy 5223 Personnel: Personal Conduct
- R. Policy 5228P Personnel: Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
- S. Policy 5321 Personnel: Leaves of Absence
- T. Policy 5450P Personnel: Employee use of Electronic Mail, Internet, Networks, and District Equipment Procedure (New)
- U. Policy 8300 Non Instructional Operations: Risk Management

- Chuck T. made a motion to accept the first reading of the policies in accordance to Policy 1310.
- Connie S. seconded the motion.
- Discussion: Martha spoke on what each policy update was and the need for them.
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.2 Action: Consider 1st Readings of the following policies:

- A. Policy 2113 Instruction: Preschool Program and Guidelines
- B. Policy 3305 Students: Use of Restraint, Seclusion, and Aversive Techniques for Students (New Policy)
- C. Policy 3310P1 Students: Student Risk Assessments (New Policy)
- D. Policy 5450 Personnel: Employee use of Electronic Mail, Internet, Networks, and District Equipment (Updated from 2008)
- E. Policy 5450F Personnel: Employee Equipment Use, Internet Conduct, and Network Access Agreement (New Policy Form)
- F. Policy 7265 financial Management: Use of Enhanced Tax Credit Receipts (New)
- G. Policy 8502 Non Instructional Operations: Construction and Repairs (New)

- Chuck T. made a motion to accept the first reading of the policies 3305, 3310P1, 5450, 5450F, 7265, and 8502.
- Wayne Q. seconded the motion.
- Discussion: Martha spoke on what each policy update is and the need for them.
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

- Chuck T. made a motion to accept the first reading of the policies, 2113.
- Wayne Q. seconded the motion.
- Discussion: Martha spoke about the writing of this policy for our preschool program. She talked to a variety of people including Lance Melton, legal counsel and Shawn Bubb, MSGIA. This conversation is in regards to whether or not pre-school children would be able to ride the bus to school. No bus route is in place to take them home, parents must pick them up. Martha would like this to be a board's decision as to if we should allow the pre-school children should be able to ride the bus to school or leave things as they are with no transportation being provided by the school. It is explained that these are not additional kids that would be getting picked up, they are students that are already on our routes.
- Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.3 Action: Consider Memorandum of Understanding (MOU) between the Savage Education Association and Savage Public Schools to the 2021-2024 Collective Bargaining Agreement of the desired following changes pertaining to Article XII: Teacher Evaluation:

- The parties agree to modify only the terms and conditions of Article XII, Teacher Evaluation, as set forth herein.
- The parties agree that for the 2022-2023 school year only, any (newly hired-nontenured) teacher that has ten (10) or more years' experience will be evaluated on or before November 1. If the evaluation is satisfactory, that will be the only evaluation for the 2022-2023 school year.
- If that evaluation is unsatisfactory, the District and teacher will adhere to all provisions of Article XII.

- Tim T. made a motion to accept the changes to the CBA.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.4 Action: Consider directing the superintendent to have the clerk pay all monthly bills, that have late fees and finances charges, from October 1 - October 31, 2022.

- Chuck T. made a motion to give permission for bills to be paid.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.5 Action: Consider Eastern C Division Realignment for Basketball as feedback to MHS.

- Last Fall MHS changed the Class C enrollment number to 100 students or less to remain in Class C.
- Boards are asked for input on the following options:
 - 1: Leave 9 teams in 2c and 6 teams in 3c for the 2023/2024 season.
 - With both districts sending four teams to the divisional.
 - 2: If no is the decision of number one, then the next option is the decision to move Circle or Brockton to 3C.
 - It was noted at the district meeting that the mileage for teams is more equitable to move Circle.
- Connie S. made a motion to vote for the realignment for the Eastern C Division in option 2 and in favor of moving Circle.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.6 Action: Consider Brothers Services product proposal for a new Tornado BR 28/27 Ride-on-Auto-Scrubber (with 24-Volt wet-Acid Batteries and Charger to be funded out of Building Reserve for Safety in the amount of \$19,438.00.

- The current scrubber is needed to be replaced because of functionality.
- Parts needed to repair the machine have been unavailable, due to the age of the machine.
- The device is our main source of cleaning floors for sanitation purposes.
- Wayne Q. made a motion to purchase the Tornado for cleaning floors.
- Shawn C. seconded the motion.
- Discussion: Martha mentioned that some of the marks on our floors is being made by the scrubber that is currently being used.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.7 Action: Consider the hiring of the following positions for the 2022-2023 school year. (Candidates will be interviewed at the September 19, 2022 Interview Committee meeting starting at 5:15 pm in the Boardroom. Recommendations will be brought forward from that meeting and considered for hire during this agenda item.)

- Elementary Girls' Basketball Coach: Applicant- Raigan Smith
- JH Boys' Basketball Coach: Staci Slack
- JH Boys' Assistant Coach: Montana Osterman
- Part-time Dishwasher: Applicant- Kathy Reynolds
- Bus Drivers: Nikole Lefors and Jason Morgan pending background checks and successful completion of Driver's Test. (Will not be interviewed, as they must meet Montana DOT requirements.)
- Tim T. made a motion to hire Raigan Smith, Elem. Girls Basketball, Staci Slack, JH Boys Basketball, Kathy Reynolds, Dishwasher, Montana Osterman JH Boys' Assistant Football and Nikole LeFors and Jason Morgan will be approved as activity drivers pending background checks.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.8 Action: Consider language change to the Student Handbook pertaining to leaving campus at lunchtime and vehicle usage.

- Chuck T. made a motion to consider the language change in the Student Handbook for leaving campus.
- Connie S. seconded the motion.
- Discussion: Martha explained that we have always had information in the student handbook in regards to leaving or driving at lunch but the language needs to be cleaned up.
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

07. REPORTS: (Any required actions will be under Unfinished or New Business)

07.1 Information: Student Representative: None

07.2 Information: Teacher(s): None

07.3 Information: Activities Director:

- Myssie Sanders reported we are still in search of an assistant H.S. boys basketball coach.
- Bus drivers are needed we currently have one who is only willing to run one game a week.
- In search of Clock operator and shot clock operator. This position needs to be filled or games will have to be forfeited.
- Elementary are not traveling for volleyball due to numbers of the 7th & 8th grade students.
- Labor Day weekend games have been brought up and who puts the schedules out.

07.4 Information: Safety Committee:

- Safety committee met in August and set up the plans for the upcoming school year.
- New members serving are Cortnee Cox, Justin Bean and Betsy Prince.
- Communication systems are being researched for solutions to the problems.

07.5 Information: Principal:

- Teacher evaluations have started
- Fastbridge benchmark testing for fall has started
- Staff meetings and trainings are ongoing.
- Counseling conducted for grades 7-12
- Attending Special education law conference in October.
- Time spent in classrooms helping with behavior issues.
- Monitoring games, ticket taking and moneyboxes.

07.6 Information: District Clerk: TFS is finished and submitted

07.7 Information: Superintendent:

- Virtual attendance with MTSBA Thursday meetings
- SAM fall conference
- NEMASS will be attended in person when it is not offered virtually
- Vacation days requested for December 1 through December 13, 2022. Martha has spoke to Shawn about this.
- We are running smoothly and school activities are going well.

- Activities are advertised on our Facebook page and we are working on making the games available in the commons.
- Getting help at the State level is extremely challenging.
- B & B will be here the first week of October to place the siding on the front of the cafeteria wall and to install the industrial arts building doors and glass.
- We are still waiting on a proposal for the cement steps at the principal house. The blacktop area between the two teachers trailer houses for a driveway. Gravel is not necessarily the best answer as it is so muddy in that area when it rains.
- The contract is with Mitch Olson.
- We are buying six more pallets of water to get us through until water is repaired.

07.8 Information: Trustees and Requests:

- Shawn C. would like the activity bus put on the next board agenda so it can be discussed.

08. CONSENT AGENDA

08.1 Meeting Minutes

Action: Consider the Minutes from Following Meeting(s):

- August 23, 2022 (Continued from August 16, 2022)
- August 16, 2022 (Regular Board Meeting)

- Connie S. made a motion to accept the minutes for the August meetings.
- Wayne Q. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

08.2 Finance Report

Action: Consider the Following Finance Transactions:

- Warrants: #22254-22304
- Claims: #957064, #957096, #957098-957099, #957101-957105, #957107-957108, #957110-957114, #957116-957127, & #957129-957152
- Voided Warrant(s): #22229
- Voided Payroll Check(s): NONE
- Extra-Curricular Activities Fund Balances: Checks #21414-21429 and Deposit Registers with Balances.
- Voided Extra-Curricular Activities Check Number(s): None

- Wayne Q. made a motion to accept the finance reports.
- Shawn C. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

9. Possible Executive Session: None

10. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.
- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.
- None

11. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

11.1 Action: Consider Regularly Scheduled Monthly Meeting Date: Monday, October 17, 2022 Time: 7:00 PM Location: Board Room

- Connie S. made a motion to accept the date and time for the next regularly scheduled board meeting.
- Tim T. seconded the motion.
- Discussion: None
- Shawn C., Tim T., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

12. ADJOURNMENT

12.1 Time of adjournment: 8:04 P.M.

Chairman of the Board

District Clerk