

# **Savage Public School**

## **Arrival and Dismissal Procedure**

**Students may arrive at school no earlier than 7:35 AM and must be at school by 8:00 AM.**



# Categories of Students for Arrival and Dismissal



# 1<sup>st</sup> Day of School: Pictures with your Child(ren)

Parent/Guardian driving east on Montana will turn right on 4<sup>th</sup> Avenue. Then turn left on South Street heading east by the Manor to enter and park in the Commons Parking Lot.





# KR-12 Bus Drop Off and Pick Up Lane

No vehicles may enter the LOADING ZONE lane during AM “Drop-Off”.



**Bus Students KR-6 go to the  
Playground and 7-12 Students  
enter the East Elementary Doors  
and go to Cafeteria.**



# Parent/Guardian Driving Lane for “Drop-Off” Starts Here





**Stop and drop-off KR-12 students ONE vehicle at a time, at the corner of the Northeast “Drop- off” location and sign. Students must exit vehicle on the passenger side only. Parents remain in your vehicle!**





**Parents/guardians exiting the “Drop-off” site will head east on Montana and then turn left on 1<sup>st</sup> Avenue North. Do not enter the bus area!**



# KR-6 “Drop-Off” Students and Walkers:

Walk on the sidewalk to the East Elementary Entrance and go to the Playground.



# 7-12 “Drop-off” Students and Walkers:

Enter the building at the North Office Entrance and immediately go to the Cafeteria.





# KR-12 Biker Students:

Park their bikes on arrival at the East Elementary Bike Rack.



**KR-6 Bike Students stay on the playground.  
7-12 Bike Students enter the Elementary  
East Entrance, go to the East Hallway, and  
directly to the Cafeteria.**





**HS Licensed Drivers:** Enter the Industrial Arts Parking Lot going east on Montana St. Park vehicles facing the Industrial Arts Building in straight rows.





**Visitors, guests, late “drop-off”,  
and early “pick-up” parking.**



**PM Dismissal:** Parents/guardians in a vehicle meeting their child after school to play on the playground or wanting to meet with a teacher will drive down Montana Street. Park in the marked parking spots across from the bus barns, as there is no parking on the bus barn side of the street. You may not leave the parking area until walkers have left the school grounds.



**Dismissal of K-12 Bus Students:** Exit from the East Elementary Hallway and through the East Elementary Exit to get on the bus.

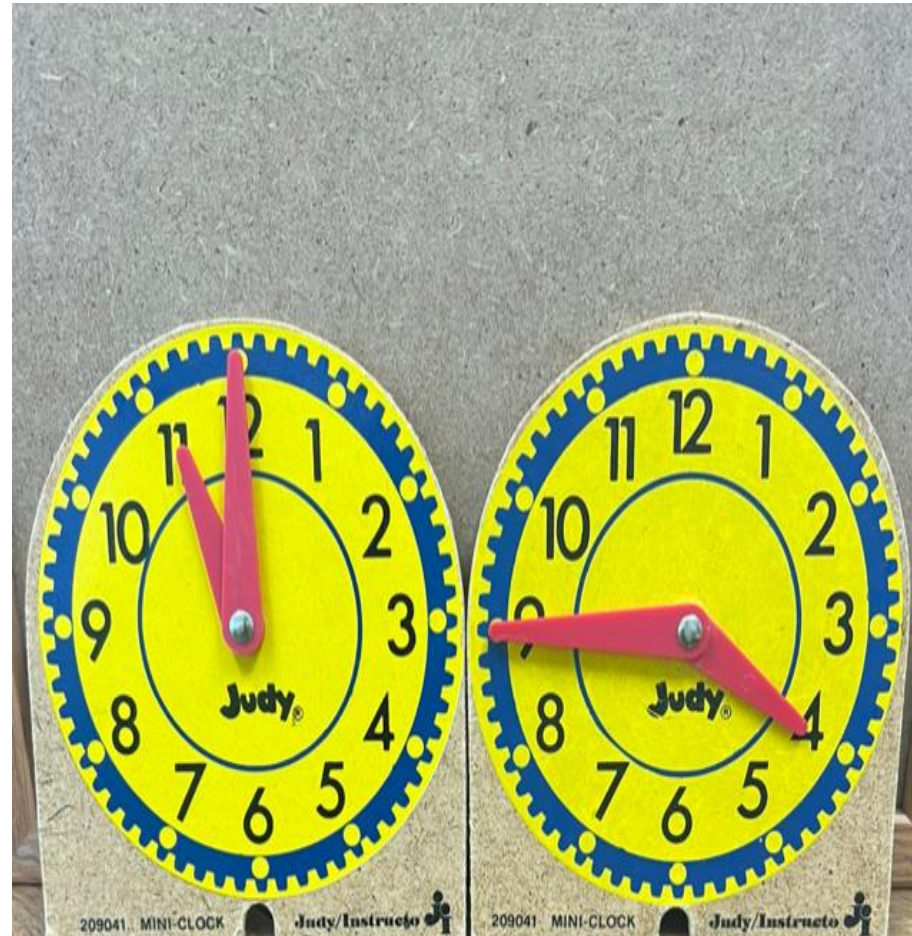




# **“Pick-up” Driving Lane**

KR “Pick Up” Lane time begins at 11:00 AM.

K-12 “Pick-up” Lane time begins at 3:45 PM.



**Dismissal K-12:** Buses park in the loading zone. No other vehicle may enter the loading zone area until the buses have are securely in place or have exited down 1<sup>st</sup> Avenue.





**Dismissal for KR Parents/Guardians:** Stop at the sign and check to see if the loading zone is free of any delivery trucks or work vehicles. Then enter the loading zone. Your student will be loaded into your vehicle on the passenger side only. Parents/Guardians stay in your vehicle.





**Dismissal K-12 Parents/Guardians:** Stop at the sign. Check loading zone area. Once buses are securely in the loading zone or have exited the zone you proceed down the “Pick-up” Lane to the loading zone and wait your turn. Three vehicles at a time will be loaded by the teaching staff. Your student will be loaded into your vehicle on the passenger side only. Parents/Guardians stay in your vehicle.



**Dismissal for KR-12 Parents/Guardians:**  
Exit from the loading zone down 1<sup>st</sup>  
Avenue going north.





**Dismissal for HS Licensed Drivers:** Use the West Industrial Arts exit, cross Mesa, enter the parking lot. Exit the lot going east onto Montana Street. and turn left on Mesa Avenue.





**Dismissal for KR-12 Biker Students:**  
Pick-up bikes at the East Elementary  
Bike Rack. Cross Montana Street and  
head north on 1<sup>st</sup> Avenue.



**Dismissal for Grades 5-12 Walkers:** Exit the building through the East Hallway or the West Exit, facing the Industrial Arts Building. Staff members will escort students to cross Montana Street.





**Dismissal of KR-4 Walkers:** Exit through the East Elementary Exit and a staff member will walk the group across Montana Street. Walkers are the last student group to be dismissed. Remember playground families will only leave school grounds after walkers are safely across.

