

SAVAGE PUBLIC SCHOOL



2020-2021: SAFE SCHOOL REOPENING BASELINE GUIDELINES

368 Mesa Street

PO Box 110

Savage, MT 59272

www.savagepublicschool.com

DATE: 7/21/2020

BOARD APPROVAL:

Introduction:

Information contained in this document is based on the work of a diverse set of our school staff, the Richland County Health Department, guidance and resources from the Montana School Boards Association, Governor Bullock's Office, Office of Public Instruction, and CDC resources. Each entity and resource used a variety of knowledge to help the school implement a plan to provide a safe return to school by our staff, students and community members. This document is intended to serve as a "baseline" guide. Changes may occur rapidly based on recommendations from state and federal agencies.

This document is arranged by Phase I, II, and III to remain consistent with the State of Montana Re-Opening Guidelines.

This document will address the following categories of the re-opening plan.

Academic

Physical Spaces, Social Distancing, and Structure of Monitoring a Healthy Environment

Social, Emotional, Behavioral

Business

Transportation

Extracurricular, Activities, Athletics

Committee Members:

Martha R. Potter- Superintendent

Angella Nelson- Principal, Special Education, and Parent

Michelle Miller- Administrative Assistant (Pending) and Parent

Alan Hoffmann- Teacher and Union President

Jean Candee- Teacher and Union Vice-Chairman

Tamara Hafemann- Custodial Staff and Parent

Kayleen Peters- Teacher and Parent

Montana Osterman- Teacher

Sarah Preeo- Teacher

Sandie Jepsen- Teacher

Tess Ler- Teacher

Myssie Sanders- Teacher and Activities Director

Cassandra Moos-Teacher

Darcy Kessel - School Foods

Gail Staffanson- Richland County Superintendent of Schools (Available via Phone)

Richland County Health Department

Phase I-

- **Savage Public School will be closed to onsite instruction and all student activities.**
- **Savage Public School will provide remote learning opportunities.**
- **Savage Public School will provide access to school meals.**
- **Savage Public School will provide services (in conjunction with the Special Ed Co-op) to students with disabilities, and any other services customarily provided in a school setting.**

Phase II-

- **Savage Public School will provide in-person instruction and remote learning opportunities after developing a Health and Safety Plan, developed in coordination with Richland County Health Officials.**

Category


Strategy

ACADEMIC	
	<p>Students who opt out of in person instruction will be provided remote learning education per quarter at this time.</p> <ul style="list-style-type: none"> ● Option consists of assuring students meet the aggregate hours of instruction and proficiency -based requirements. ● The parents or guardian will be responsible for picking up daily assignments from the office each day and returning the work the next scheduled instructional day. ● Teachers will communicate with student and parent about student’s work through email phone or scheduled meetings to assist. ● A hybrid model of online instruction will be used, should we have to close because of health regulations, a Governor’s directive, or a School Board mandate.
	<p>Students and Staff have the option to wear masks or other personal protective equipment, (PPE), unless masks become governmentally mandated. At that time students and staff will be provided a washable mask, which is the responsibility of the user.</p>
	<p>In the event of a positive COVID-19 test of a student or staff member, administration will work with the Richland County Health Department determine the course of action. An automate phone call will go out to all school families stating necessary action. All cases are confidential. (There is a possibility of a 1-14-day closure, pending the Richland County Health Department course of action.)</p> <ul style="list-style-type: none"> ● We will return to the Phase 1 protocol IF we have a school closure other than one day. ● When we miss <u>one</u> day of school within the week, we will use the Friday of the week or the next week as a make-up day.

	<p>Accommodations will be made for staff and students who are in a high-risk group or caring for individuals in a high-risk group according to law.</p> <p>School reopening guidelines and training will be provided to all substitute employees of the district.</p> <p>School Reopening committee will work with trustees and teacher’s union in the event that the current school schedule/calendar has to be modified due to closure or loss of hours caused by the pandemic.</p> <p>Volunteers and non-essential visitors will not be allowed to work with students until further notice.</p>
<p>Physical Spaces, Social Distancing, and Structure of Monitoring a Healthy Environment</p>	
	<p>Student desks will be spaced as far apart as room allows. Classes with tables will be replaced with desks.</p> <p>Schedules of arrival, dismissal, recesses, bathroom use, and lunch will be staggered so physical distancing and cleaning may occur.</p> <p>Students must leave their book bags in their lockers for health reasons.</p> <p>Students will clean the inside of their lockers weekly for health reasons.</p> <p>Mist sprayers and UVC lighting will be used at appropriate times to disinfect classrooms, bathrooms, equipment, lockers, gym, commons, shop, etc.</p> <p>Thermometers will be provided to all teachers, aides, and office staff for screening students as necessary.</p> <ul style="list-style-type: none"> ● From August 24th, 2020 through September 3rd, 2020 school staff will be asked to establish baseline temperatures of each student.

- Health information is always confidential.
- The baseline information will be used when a student presents feeling sick.
- Parents will be called to pick up students that have fevers which differ from the baseline data.
- Parents will be called should their child not feel well.
- Parents are responsible for contacting their primary care provider for next steps.
- NOTE: The chart below is our STANDARD POLICY for all staff and students. It is mandatory that the 24-hour fever, vomit, and diarrhea free will be enforced!


I NEED TO STAY HOME IF...

I HAVE A FEVER	I AM VOMITING	I HAVE DIARRHEA	I HAVE A RASH	I HAVE HEAD LICE	I HAVE AN EYE INFECTION	I HAVE BEEN IN THE HOSPITAL
						
Temperature of 100.4 or higher	Within the past 24 hours	Within the past 24 hours.	Body rash with itching or fever.	Itchy head, active head lice.	Redness, itching, and/or "crusty" drainage from eye.	Hospital stay and/or ER Visit

I AM READY TO GO BACK TO SCHOOL WHEN I AM....

Fever free for 24 hours without the use of fever reducing medication i.e. Tylenol, Motrin	Free from vomiting for at least 2 solid meals	Free from diarrhea for at least 24 hours	Free from rash itching, or or fever. I have been evaluated by my doctor if needed.	Treated with appropriate lice treatment at home and proof is provided to nurse.	Evaluated by my doctor and have note to return to school	Released by my medical provider to return to school.
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HOWEVER!!! COVID STANDARDS ARE DIFFERENT!

	 Individuals under isolation or quarantine for COVID-19 must provide a signed release from the Richland County Health Department in order to return to school.
	Volunteers and non-essential visitors will not be allowed to work with students until further notice.
	Lunch/breakfast schedules will be staggered to allow for proper social distancing in the lunchroom during meals. Will allow time for cleaning between groups.
	All components of the breakfast and lunch program will be delivered and handled by qualified, classified personnel.
	Office staff will wipe down all high touch areas in the office area during school hours, then maintenance will disinfect the area.
	“Sick bay” room will be created as a place for sick students to be placed while awaiting pick up by parents.
	Disinfectant wipes and misting bottles will be present in all rooms for staff to utilize as necessary for desks, tables, chairs, and sink area. (EPA approved.)
	Mist sprayers and UVC lighting will be used to disinfect larger areas on a regular basis, i.e., equipment, lockers, gym, shop etc. (EPA approved.)
	Office will be locked, and plexiglass will be placed on the counter to limit exposure by visitors.
	Signage will be placed throughout the school to continue to educate students, staff, and community about safe protocols in regard to COVID-19.
Social, Emotional, and Behavioral	
	Resources will be provided to staff, parents, and students to help in coping with trauma associated with COVID-19 events.

	Staff will report to administration students who may be experiencing trauma due to the circumstances related to the COVID-19 pandemic so proper resources can be provided to the teacher and/or parent.
Business	
	The school will follow governmental mandates with the guidance of the Richland County Health Department, CDC, and school policy.
	School policies and handbooks will be approved, reviewed, and updated to meet the needs of the district as changes occur.
	School Officials will work with appropriate persons to ensure that technology status and operational needs are adequate to meet the needs of staff and students.
	School officials will work with the teacher’s union in the event that change in working conditions or other requirements are placed on teachers due to the pandemic. A Memorandum of Agreement will be put into place.
	Staff and Board meetings will be held in the gymnasium, auditorium or use “Google Meet” for physical distancing purposes.
Transportation	
	Bus drivers will clean and disinfect buses thoroughly between each route.
	Students will be assigned seating with physical distancing as possible.
Extracurricular: Activities and Athletics	
	MHSA will govern 9-12 seasons and mandates.
	The concession serving area will have a plexiglass barrier for serving if required.
	Bus will practice physical distancing as practical and the driver will clean and disinfect the bus between trips. (Including Car and Minivan)

	<p>Students who opt out of on-site instruction will not be allowed to participate in any extra-curricular activities or travel with school groups unless there is an identified diagnosis, disability or other circumstance authorizing exemption.</p> <p>When “opting in”, students will follow the guidelines of MHSА for season sports.</p>
	<p>Attendees to athletic events will be encouraged to practice proper physical distancing, wear a mask, or watch events via the school streaming network, as all home events will be broadcast.</p>

Phase III-

School district will provide in-person instruction only after developing a Health and Safety Plan, developed in coordination with local health officials.

NOTE: It is recommended that parents and community members continue to monitor the school webpage at www.savagepublicschool.com for changes to this plan as they occur. Other important announcements will be on our webpage and our Facebook page as well.

Other Resources

CDC Considerations for Schools <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

CDC Cleaning and Disinfecting <https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>

CDC Print Resources <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>

CDC Youth and Summer Camps <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/summer-camps.html>

CDC Face Coverings <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

CDC Handwashing Information <https://www.cdc.gov/handwashing/index.html>

CDC Social Distancing <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

National Federation of High School Sports Associations <https://www.nfhs.org/media/3812287/2020-nfhs-guidance-for-opening-up-high-school-athletics-and-activities-nfhs-smac-may-15-2020-final.pdf>

Back to School: A Roadmap to Safely Reopen Montana's Public Schools Using Emergency School District Policies
<https://www.mt-pec.org/home>

Office of Public Instruction Guidance for Re-Opening Schools <http://opi.mt.gov/Re-opening-Schools>

Governor's Plan for Reopening Safe and Healthy Schools for Montana.
<https://covid19.mt.gov/Portals/223/Documents/Education%20Final.pdf?ver=2020-07-02-123418-013>

Plan approved by the Richland County Health Department on: July 29, 2020

Plan approved by the Savage Board of Trustees:

Approved: August 7, 2020

Reviewed:

Revised: