

NOVEMBER 13, 2023- SCHOOL BOARD MEETING- 7:00 P.M.

SAVAGE SCHOOL

01. ROLL CALL

01.1 Action: Establish Quorum

- Present: Shawn Conradsen, Chuck Thiel, Wayne Quinnell, Connie Smith, Martha Potter, Superintendent, Angie Nelson, Principal and Michelle Miller, Clerk.
- Absent: Chandi Tombre

02. RECOGNITION OF VISITORS

02.1 Action: Recognize Visitors

- Myssie Sanders

03. AGENDA

03.1 Action: Consider Agenda

- Chuck T. made a motion to accept the agenda.
- Connie S. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

04. PUBLIC COMMENT FOR AGENDA ITEMS

- The Savage School Board of Trustees, would like to encourage public comment on any agenda item during the time that it is presented.
- If any visitor has any particular agenda item or items on which to comment, we would ask that you please state your name and indicate your intentions at that time.
- Visitor Sign In Sheet for Agenda items is located at the door and indicates that you wish to comment on agenda items.
- Comments cannot be directed toward individual staff members or students due to privacy rights guaranteed by the Montana State Constitution.

- None

05. UNFINISHED BUSINESS:

05.1 Action: Consider The Safe Return to School and Continuity of Services Plan and ARP updates in compliance with:

- Section 2001(i)(3) of the ARP Act states that a school district developed a plan for the safe return to in-person instruction and continuity of services prior to the date of enactment of the ARP Act.
 - Schools are also required to update the ARP report to the state on how the district used funding.
- Wayne Q. made a motion to consider the Safe Return to School and Continuity of Services Plan.
 - Chuck T. seconded the motion.
 - Discussion: None.
 - Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06. NEW BUSINESS

06.1 Action: Consideration of directing the superintendent to have the clerk pay all monthly bills, that have late fees and finances charges, from December 1 through December 31, 2023.

- Connie S. made a motion to have the bills paid.
- Shawn C. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.2 Action: Consideration of hiring the following coaching personnel for the 2023-2024 sport season pending the results of the Interview Committee meeting, which will be held on November 13, 2023 at 6:30 PM in the Boardroom. The superintendent will bring forward the recommendation of the following position:

- Elementary Girls' Basketball: Applicant-Carla Reuter, background check completed
- Chuck T. made a motion to hire Carla Reuter for the elementary girl's basketball coach.
 - Wayne Q. seconded the motion.
 - Discussion: None.
 - Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.3 Action: Consideration of the following transfer and closeout of the following Student Activities funds:

- Transfer and close out the FFA Fund to the Skills USA Fund, amount of \$1035.14.

- Transfer and close out the PE Fund to the Weights Fund, amount of \$137.59.
- Transfer and close out the School to Work Fund to the SkillsUSA Fund, amount of \$1457.00.
- Transfer and close out the K-6 Elementary Fund to the Academic Achievement Fund, amount of \$1423.55.
- Chuck T. made a motion to transfer the funds.
- Connie S. seconded the motion.
- Discussion: Martha explained that some of the funds are now obsolete and that the money is made by the students so stays in the student activity accounts
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.4 Action: Consideration of the approval of the following substitutes, as background checks have been completed:

- Elena Castro: Dishwasher or Assistant Cook and Teah Sharbono: Classroom
- Chuck T. made a motion to approve Elena Castro and Teah Sharbono for substitutes.
- Wayne Q. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.5 Action: Consideration of when the contracted school dishwasher fills in as the assistant cook, compensation will be the rate of the assistant cook base pay.

- Connie S. made a motion to pay the positions wage when filled by a contracted employee.
- Shawn C. seconded the motion.
- Discussion: Martha explained that when that position is filled by the dishwasher the work load is quite a bit more than what is expected of a dishwasher.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

06.6 Action: Consideration of a \$.75 increase for full student and adult meal prices, effective immediately due to continual inflationary costs. The district will need to fund the difference of the expenditures and the revenue from the General Fund and if necessary the FLEX Fund.

- Reduced and Free meal prices are governmentally priced.

Beginning prices of the 2023-2024 school year are shown in **RED** and an increase of \$0.75 for the remainder of the year is shown in black

Meal Prices	Breakfast	Seconds	Lunch	Seconds	Second Milk
Student Full	\$1.50 \$2.25	\$1.50 \$2.25	\$2.25 \$3.00	\$0.25 \$0.50	\$0.25 \$0.40
Adult Full	\$1.75 \$2.50	\$1.75 \$2.50	\$2.75 \$3.50	\$0.25 \$0.50	\$0.25 \$0.40
Reduced	\$0.30 \$0.30	\$0.85 \$0.85	\$0.40 \$0.40	\$0.25 \$0.25	\$0.25 \$0.40
Student Free	\$0.00 \$0.00	\$0.85 \$0.85	\$0.00 \$0.00	\$0.25 \$0.25	\$0.25 \$0.40

- Wayne Q. made a motion to increase the school foods prices.
- Chuck T. seconded the motion.
- Discussion: Martha explained that the reimbursement rates are not as much for paid student meals from the state as they are if those meals are free or reduced.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

07. REPORTS: (Any required actions will be under Unfinished or New Business)

07.2 Information: Teacher(s)

07.3 Information: Technology

07.4 Information: Activities Director

- Seasons: Football and Volleyball are complete and JH basketball has begun. High school basketball begins next week.
- Varsity Football finished 3rd in our conference and made the first round of playoffs.
- Varsity Volleyball finished 3rd in our conference, 2nd at the District tournament, and lost out at the Divisional tournament.
- Workers Needed:
At this time, we do not have a clock operator for the JH, HS, or Elem basketball seasons. If we are unable to fill this

position with a person who understands and can run the clock properly, we will be required to forfeit our home games this season. Filling positions at the school for extracurricular activities has been difficult and I am open to suggestions or ideas as to filling these vacancies.

- We have one person who is interested in trying to run the shot clock but they are concerned that they do not know or understand the rules.
- Bus Drivers:
We have not found any new bus drivers and as our schedule continues to fill, I am concerned that we will be unable to meet the demands of all the activities.

07.5 Information: Safety Committee

- The Safety Committee is working to catch up on our training that was postponed due to the weather. We will be back on track after this month.
- Martha Potter and Wade Hagler were involved in a Zoom meeting with some prospective suppliers regarding our communications. The meeting went well. We stated what our wants and needs were with a new system and they will be getting back to us with some numbers. Once we have this information, we will be submitting our findings to the board for review.
- We will also discuss the findings of the self inspections at our scheduled monthly meeting. We will prioritize the findings for consideration for repairs.
- The Cruiser is on its way to I State Cummins in Billings for repairs. We hope to have it back in service ASAP.

07.6 Information: Principal

- Evaluations are on going
- Help and guidance for Science teacher are on going
- Continued morning duty
- Attended MTSS Forum in Helena
- Attending Special Education Law Conference
- Monthly high school and elementary staff meetings
- Subbing (lots of subbing)

07.7 Information: District Clerk

- Audit scheduled to begin November 13, 2023
- School Foods accounting
- Student Activity Accounts

07.8 Information: Superintendent

Cell phone: 307-272-4595

Email: marthap@savagepublicschool.com

School Number: 406-776-2317

I will be texting/calling each board member no later than the evening before the scheduled meeting. The purpose of the communication is to check that all necessary information is available to board members pertaining to any agenda item.

I. Professional Information

- Title IX Training:
 - Board members Title IX training is available and strongly suggested by MTSBA. Please let me know if you would like the training. There are two more training sessions on November 14 and November 21.
- Professional or Personal Dates:
 - Virtual or onsite Meetings
 - School Improvement: Ongoing professional meetings through the end of the school year and possibly beyond.
 - Prairie View Coop: Quarterly Meetings, Professional Development for Staff through the Curriculum Consortium and CSPD Region I
 - MTSBA: Thursday Think Tank
 - NEMASS: Monthly (Locations vary depending on the month and virtual may be to onsite only.
 - Delegate Assembly: Next meeting will be announced.
 - SAM: None at this time
 - Personal Leave: None planned at this time.

II. School Affairs:

- Students and Events:
 - November 16, 2023 high school basketball season begins.
 - November 17, 2023 school will be on Friday for grades 4-12.
 - November 20-21, 2023 High School Honor Band and Choir in Glendive at the DCHS auditorium.
 - November 20, 2023 Strategic Planning Meeting in the Boardroom from 5:00-8:00 PM. (Lunchroom will be used if the Boardroom is not large enough.)
 - November 22-23, 2023 Thanksgiving Break
 - December 12, 2023 grades 6-12 Music Concert @ 7:00 PM
 - December 18, 2023 grades K-5 Music Concert @ 7:00 PM
 - December 21, 2023 Early Release @2:00 PM
 - December 22-31 Holiday Break
 - January 3, 2024 School Resumes
 - January 8, 2023 Elementary Basketball Begins

- January 11, 2023 End of 1st Semester
- Operations:
 - Our principal and I will continue attending the Comprehensive Schools of Needs of Improvement virtual and regional meetings. Angie attended the meeting in Helena on November 6 and 7, 2023 and said it was fabulous. It was on the Montana Tiered System of Supports (MTSS) for students. MTSS is a wonderful process and we are anxious to begin the implementation.
 - The Comprehensive Schools of Needs of Improvement Leadership Team had to reschedule due to tournaments and playoff games. The Leadership and Assessment team will meet November 10, 2023 from 8:00-12:00 PM.
 - The Petroleum Committee's meeting also changed due to sporting end of season events and we are in the process of changing the dates.
 - The Building Committee's walkthrough of the buildings was completed and is part of the Safety Committee Report.
 - Policies will begin in December instead of November, as I just received policies today from Kris Goss, MTSBA.
 - Strategic Planning Meeting will be Monday, November 20th, 2023 from 5:00-8:00 PM in the boardroom and moved to the cafeteria if we have an overflow of people. A meal will be available.
- School Safety, Maintenance, and Project Updates:
 - School Safety:
 - We are still waiting for the cost of putting fob locks on some of the high traffic doors inside of the school.
 - Maintenance and Projects:
 - Projects:
 - Drainage Project: Wade has contacted Mitch Olson for next steps of the project. The first step will be scoping the line with a camera. Mitch still has not been here yet.
 - Rentals: We are still working directly with Cal's Carpet Inc. on flooring for the two single-wide trailers, and we are waiting.
 - The wooden steps on two of the other rentals are on the list for repair.
 - Gym: Steve Lalum has been contacted about the gym floor. He is still working on scheduling a visit.
 - Communication system: We have reached out to the CDW-G company for further information, as suggested by MCS and have been working with their team on a virtual meeting.

07.9 Information: Trustees and Requests

- None

08. CONSENT AGENDA

08.1 Meeting Minutes

Action: Consider: Minutes from Following Meeting(s):

- October 30, 2023 (Special Board Meeting)
- October 16, 2023 (Regular Board Meeting)

- Chuck T. made a motion to accept the meeting minutes.
- Connie S. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

08.2 Finance Report

Action: Consider: Following Finance Transactions:

- A. Warrants: #22847-22865 and #22867-22879
- B. Voided Warrant(s): #22866
- C. Claims: #957704-957735
- D. Voided Payroll Check(s): NONE
- E. Extra-Curricular Activities Fund
Balances: Checks: #21735-21752
- F. Voided Extra-Curricular Activities Check Number(s): NONE
- G. Canceled Warrants: NONE

- Wayne Q. made a motion to accept the finance report.
- Connie S. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

09. PUBLIC COMMENT FOR NON-AGENDA ITEMS

- The public comment section is intended to inform the trustees of concerns of the citizens.
- The trustees may not take action on any matter discussed unless specific notice of that matter is included on an agenda and public comment has been allowed on that matter. (MCA, 2-3-103)
- Public comment received at a meeting must be incorporated into the official minutes of the meeting.
- Comments must follow the student and employee privacy laws, as set forth in the privacy rights guaranteed by the Montana State Constitution.

- Public Comment Sign-In Sheet for Non-Agenda Items is located at the door.
- None.

10. DATE/TIME FOR NEXT REGULARLY SCHEDULED MEETING

10.1 Action: Consider if any date or time changes are needed to the following regularly scheduled meeting: December 18, 2023 @7:00 PM.

- The meeting will need to be held at an earlier time to accommodate the Elementary Winter Music Program.
- Chuck T. made a motion to change the time of the meeting to 5:30.
- Wayne Q. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.

11. ADJOURNMENT

11.1 Action: Consider adjournment of the meeting.

- Chuck T. made a motion to adjourn the meeting.
- Wayne Q. seconded the motion.
- Discussion: None.
- Shawn C., Chuck T., Wayne Q., and Connie S. all voted yes, motion carried.



Board Chair



District Clerk