

MARCH 20TH, 2020—REGULAR BOARD MEETING
SAVAGE SCHOOL
AUDITORIUM

PRESENT: Shawn Conradsen, Kayleen Peters, Lance Miller, Brandon Ler, Charles Thiel, Principal, Angella Nelson, Superintendent, Martha Potter and Clerk, Diana Miller

VISITORS: Cassandra Moos, Montana Osterman, Sarah Preeo, Brian Murakami, Morgan Smith, Brady Reuter, Nicki Reuter, April McPherson and Jessi Thiel

3.0 CONSIDER AGENDA FOR MARCH 20TH, 2020

- Brandon Ler made a motion to approve the agenda. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

4.0 PUBLIC COMMENT FOR AGENDA ITEMS

- There was no public comment for agenda items.

5.0 CONSENT AGENDA

5.1 CONSIDER BOARD MEETING MINUTES

5.1 a CONSIDER FEBRUARY 24TH, 2020 BOARD MINUTES (REGULAR MEETING)

- Kayleen Peters made a motion to approve the minutes as presented. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.1 b CONSIDER MARCH 9TH, 2020 BOARD MINUTES (SPECIAL MEETING)

- Lance Miller made a motion to approve the minutes as presented. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 CONSIDER FINANCE REPORT

5.2 a CONSIDER FINANCE REPORT-APPROVE WARRANTS-#20933-#20962

- Charles Thiel made a motion to approve the listed warrants. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 b CONSIDER FINANCE REPORT-APPROVE CLAIMS-#955533-#955556

- Lance Miller made a motion to approve the listed claims. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 c CONSIDER FINANCE REPORT-VOIDED WARRANT CLAIMS-#20932

- Charles Thiel made a motion to approve the voided claim warrant. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 d CONSIDER FINANCE REPORT-VOIDED WARRANT PAYROLL

- There are no voided payroll warrants at this time.

5.2 e CONSIDER FINANCE REPORT-EXTRACURRICULAR ACTIVITIES FUND BALANCES-CHECK AND DEPOSIT REGISTERS WITH BALANCES

- Charles Thiel made a motion to approve the Extracurricular fund balances reports. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 f CONSIDER FINANCE REPORT-VOIDED EXTRACURRICULAR ACTIVITIES
CHECK-#20880

- Lance Miller made a motion to approve the voided Activities check. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

6.0 REPORTS

6.1 STUDENT REPRESENTATIVE: NO REPORT

6.2 TEACHER(S): NO REPORT

6.3 ACTIVITIES DIRECTOR

- Melissa Sanders presented a preliminary budget for the Athletic fund.
- Track update-work still needing done: concrete and barrier.
- Golf and Track schedules should be out by the meeting.
- Discussion has already begun for next year's proposal regarding district/divisional basketball setup. Larry Crowder is putting together a hypothetical bracket for a 2-week 15 team tournament.
- Savage has volunteered to run the gate at Divisional Track so we will need 2 people to help out.
- Melissa stated that she is now serving as the NMIAAA vice-president.
- District and State Music Festival are approaching fast.
- The Athletic Fund purchased a Golf Simulator for the team to use rather than going to Fairview to use theirs.
- Mrs. Reuter is compiling a list of needs for the track program to purchase through the Equipment Fund in the Athletic fund.
- Lambert has questioned us about co-oping with them for football. The Board will need more information about that.
- Spring coaches will be paid even if the season does not continue.

6.4 PRINCIPAL'S REPORT

- Recommendations are complete.
- Continuing with evaluations of classified staff.
- Attending assessment meeting with Jessica Erickson and Martha Potter.
- Preschool screening was held on March 11th, 2020.
- Prom and after prom are scheduled for March 27th, 2020.
- Attending a mental health training on March 23rd, 2020.
- Attending a conference on dyslexia screening.

6.5 CLERK'S REPORT

- Diana reported she was on vacation March 2nd through March 6th.
- Attended MTSBA/MASBO Budget Workshop in Glendive on March 11th, 2020. It was a very good training.
- I will be attending the Region 3 MASBO Workshop in Miles City on March 19th, 2020. Information about the Permissive Levy publication and payroll.
- Still looking for a candidate for Trustee position. The last day to file is March 26th, 2020.
- Martha and I will be working on budget concerns.
- I will be working on contracts so they can go out the last Friday of March.

6.6 SUPERINTENDENT'S REPORT

- Professional or Personal Dates
 - State Superintendent Conference is Canceled
 - April NEMASS TBD
- Professional Meeting Reports—None at this time.

- Students and Events
 - Senior Class Trip-We will have the students' parents sign the MTSBA Travel Waiver.
 - We have received a Universal rating on our Elementary, 7-8, and High School schools. This is a good rating. We will continue to monitor our assessment results, instruction and curriculum in order to continue student progression of learning.
 - 3rd quarter ends on March 19th, 2020
 - Parent Teacher Conferences will be on March 26th, 2020 4 p.m.-7 p.m.
 - Policy meeting is scheduled for March 26th, 2020 at 6:00 p.m.
- Staff
 - Our staff is very dedicated and committed to the students, families and community.
 - Thank you to our staff for all the work that is performed for the betterment of Savage.
 - The Safety Committee held a meeting on March 10th, 2020. Preparation for an upcoming Lock Down Drill is in process and is scheduled.
- Information
 - OPI, MTSBA and State and Local Health Departments have been sending advisories to the schools on the development of the global health concerns.
 - Currently our maintenance and janitorial staff are disinfecting all areas daily
 - Staff has been sent updates from the local health department and helpful suggestions such as handwashing.
 - Staff and Students have been doing well on making sure when a student is absent due to any illness that work is given and done at home or made up in class.
 - It has been brought to my attention that there is \$955.18 missing from the Activity Fund in Athletics.
 - Missing from October and discovered recently when reconciling funds.
 - This has been reported to our insurance company.
 - I have determined we must put strong procedures into place concerning the contents of the safe and all money received at the school.
 - A draft procedural chart is in place, and tweaks will be made as deemed necessary.
- School Maintenance and Project Updates
 - Communication/Phone System
 - We ordered four phones that match our system from Amazon and hope that will work with budgets being tight now.
 - Electricland responded with a proposal which is attached.
 - I would like to wait until we have further knowledge on non-levy revenue like oil and gas and coal gross proceeds before we accept any proposals.
- Window Security Covering
 - Our goal for placement is end of June, as the window needs replaced as well.

- DEQ (Water)
 - Testing is being done as required.
 - Tom attended Water Training and is waiting for results.
- Drainage—No new information at this time
- Gym Railings
 - Kelly has redesigned the railing as seen at the last board meeting.
 - Stress analysis was done to meet the codes on the design.
 - The design was adjusted to meet code
 - Final design was sent to Bauer Architect for final approval.
- Well at 429 4th Ave South--Superintendent House
 - Completed under \$10K.
 - Some wire needs to be placed underground.
 - The chlorinator will need to be placed on the new well by an electrician.
 - I will be talking to Mike and report
- Upper Level Secondary Fire Escape and Northeast Gym Doors
 - March 12th, learned that we can leave the metal egress that was added when the building was built.
 - Remove the small cover of the old coal chute.
 - Replace the cover with a new flat covering that doesn't constrict the access of the bottom of the existing metal egress.
 - Northeast Gym Doors need to have the exit sign removed.
 - Place a sign that states THIS IS NOT AN EXIT.
 - Use the door as a service door as there are three other existing exits from the gym.
 - The size of the gym does not require us to have four exits.
- Possible Litigation on Previous Construction of Addition—No new information.

7.0 UNFINISHED BUSINESS

7.1 CONSIDER STATE FIRE MARSHAL'S APPROVAL LETTER OF THE REPAIR SOLUTIONS

- Lance Miller made a motion to approve the repair solutions from the Fire Marshal. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

7.2 a CONSIDER MILL LEVY ELECTION IN HIGH SCHOOL GENERAL FUND

- No action is needed.

7.2 b CONSIDER BUILDING RESERVE PERMISSIVE OR VOTED LEVY IN HIGH SCHOOL

- Discussion was made about the difference between the voted levy in Building Reserve or the permissive levy in the Building Reserve.
- Permissive levy has the state providing 2/3 of the money and the local tax payers providing 1/3. Voted levy means the local tax payers are the ones providing all the money.
- Kayleen Peters made a motion to approve a permissive levy in the High School Building Reserve. Charles Thiel seconded the motion. Shawn, Kayleen, Lance and Charles voted yes and Brandon Ler voted no. The motion carried.

7.2 c CONSIDER ELEMENTARY GENERAL FUND MILL LEVY

- Superintendent Potter recommended an Elementary General Fund Mill Levy for 3.38 Mills

- Lance Miller made a motion to approve a mill levy in the Elementary General Fund. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance and Charles voted yes. Brandon Ler voted no. The motion carried.

7.2 d CONSIDER BUILDING RESERVE PERMISSIVE OR VOTED LEVY IN ELEMENTARY SCHOOL

- Discussion was had about the differences between permissive and voted levy in the Building Reserve.
- Lance Miller made a motion to approve a permissive levy in the Elementary Building Reserve Fund. Shawn Conradsen seconded the motion. Shawn, Kayleen and Charles voted yes. Lance Miller and Brandon Ler voted no. The motion carried.

8.0 NEW BUSINESS

8.1 CONSIDER TABLE TOP CLUB FOR STUDENTS

- Daniel Chausse' proposed to have a club of students to play table top games. He would volunteer his time and there would be no other expenses.
- Brandon Ler made a motion to approve the Table Top Club. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

8.2 CONSIDER THE RESIGNATION OF VICKY PREVOST

- Lance Miller made a motion to accept the resignation of Vicky Prevost, First Grade teacher. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon, and Charles voted yes and the motion carried.

8.3 CONSIDER NON-TENURE OR OBTAINING TENURE CERTIFIED TEACHER RECOMMENDED REHIRES FOR THE 2020-2021 SCHOOL YEAR

A NON-TENURE: Montana Osterman

- Lance Miller made a motion to rehire Montana Osterman. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

B NON TENURE: Kiena Murray

- Brandon Ler made a motion to rehire Kiena Murray. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

C NON TENURE: Sarah Preeo

- Lance Miller made a motion to rehire Sarah Preeo. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

D NON TENURE: Brian Murakami

- Lance Miller made a motion to rehire Brian Murakami. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

E NON TENURE: Morgan Smith

- Kayleen Peters made a motion to rehire Morgan Smith. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

F OBTAINING TENURE: Daniel Chausse'

- Brandon Ler made a motion to rehire Daniel Chausse' and grant him tenure. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

- G OBTAINING TENURE: Melissa Sanders
- Brandon Ler made a motion to rehire Melissa Sanders and grant her tenure. Kayleen Peters seconded the motion. Shawn, Kayleen, Brandon and Charles voted yes. Lance Miller abstained due to nepotism. The motion carried.
- 8.4 CONSIDER RENEWAL OF TENURE CERTIFIED TEACHING STAFF
1 FTE teachers: Jill Verhasselt, Jean Candee, Cassandra Moos, Alan Hoffmann
.50 FTE teachers: Angella Nelson and Jessica Erickson
- Lance Miller made a motion to renew all listed tenured teachers for the 2020-2021 school year. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.5 CONSIDER GRADUATING CLASS OF 2020-2021 PRESENTATION OF SENIOR CLASS TRIP
- This item is tabled due to school being shut down.
- 8.6 CONSIDER HIRING OF BRIAN MURAKAMI AS PHYSICAL EDUCATION TEACHER FOR THE 2020-2021 SCHOOL YEAR PENDING OFFICIAL INTERNSHIP PAPERWORK FROM MSU BILLINGS
- Charles Thiel made a motion to hire Brian Murakami as the Physical Education Teacher for the 2020-2021 school year. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.7 CONSIDER HIRING 2020-2021 BASKETBALL, CHEERLEADING AND CONCESSIONS COACHES AND/OR ADVISORS
- A HS GIRLS' HEAD BASKETBALL COACH: Keri Jorgensen
- Charles Thiel made a motion to hire Keri Jorgensen. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- B HS GIRLS' ASSISTANT BASKETBALL COACH: Jeff Jorgensen
- Kayleen Peters made a motion to hire Jeff Jorgensen. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- C HS BOYS' HEAD BASKETBALL COACH: Brady Reuter
- Brandon Ler made a motion to hire Brady Reuter. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- D HS BOYS' ASSISTANT BASKETBALL COACH: Jeff Jorgensen
- Brandon Ler made a motion to hire Jeff Jorgensen. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- E JH GIRLS' HEAD BASKETBALL COACH: April McPherson
- Lance Miller made a motion to hire April McPherson. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- F EL GIRLS' HEAD BASKETBALL: Brent Hagler
- Brandon Ler made a motion to hire Brent Hagler. Charles Thiel seconded the motion. Shawn, Kayleen, Brandon and Charles voted yes. Lance Miller abstained due to nepotism. The motion carried.
- G JH BOYS HEAD BASKETBALL COACH: Open Position
- H EL BOYS HEAD BASKETBALL COACH: Open Position

- I HS CO-CHEER ADVISORS: Jill Verhasselt and Montana Osterman
- Charles Thiel made a motion to hire Jill Verhasselt and Montana Osterman. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- J CONCESSIONS ADVISOR: Emma Uiterdyk
- Emma will take the Volleyball and Football seasons off due to getting married. She will do all the ordering and prepping but she has asked Kimberly Riding to do the actual games during those two seasons.
 - Kimberly will need to find a volunteer for the games she is unable to work at.
 - Kimberly and Emma will work out the pay between them.
 - Kayleen Peters made a motion to hire Emma Uiterdyk. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.8 CONSIDER DIVISION OF CONCESSIONS FUNDS TO CLASSES SIXTH, SEVENTH AND EIGHTH
- There is \$1800.00 to be divided between the three classes.
 - Lance Miller made a motion to give each class \$600.00 for their share of concession proceeds. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.9 CONSIDER CURRENT CIRCUMSTANCES RELATED TO COVID-19 FOR POSSIBLE DECLARATION OF UNFORESEEN EMERGENCY PURSUANT TO 20-9-801 THROUGH 20-9-806 MCA
- Brandon Ler moved the Board of Trustees of the Savage School District declare an unforeseen emergency in accordance with Sections 20-9-801 through 20-9-806, MCA due to the community and school health concerns related to COVID-19 and authorize the administration to take necessary steps to execute this declaration and inform the public and government agencies of this declaration. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.10 CONSIDER SUSPENSION OF DISTRICT POLICY 1310 FOR THE PURPOSE OF ADOPTING/AMENDING POLICY 1005FE PROFICIENCY BASED AND AFTER ONE READING
- Lance Miller made a motion to suspend Policy 1310 to be able to adopt/amend Policy 1005FE. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.11 CONSIDER ADOPTION/AMENDMENT REQUIRED POLICY 1005FE PROFICIENCY BASED ANB FOR THE PURPOSE OF DEFINING PROFICIENCY
- Brandon Ler made a motion to adopt/amend Policy 1005FE. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.12 CONSIDER ALLOWING THE SUPERINTENDENT TO PAY THE CLASSIFIED STAFF DURING THIS GOVENOR MANDATE
- Brandon Ler made a motion to allow the Superintendent to pay the classified staff during this mandated two weeks. Kayleen Peters seconded the motion. Shawn, Kayleen, Brandon and Charles voted yes and Lance Miller abstained due to nepotism. The motion carried.

8.13 CONSIDER ENFORCING MONITORING REQUIREMENTS OF OUR PUBLIC HEALTH DEPARTMENT

- Lance Miller made a motion to enforce the monitoring requirements set out by the Health Department. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

8.14 CONSIDER MOVING THE APRIL 24TH, 2020 PIR DAY TO MARCH 16TH, 2020

- Kayleen Peters made a motion to move the PIR day from April 24th to March 16th. Lance Miller seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

9.0 PUBLIC COMMENT FOR NON-AGENDA ITEMS

- There was no public comment for Non-Agenda items.

10.0 DATE/TIME FOR NEXT MEETING

- Lance Miller made a motion to schedule the next regular meeting on April 21st, 2020 at 7:00 p.m. in the Auditorium. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

11.0 TIME OF ADJOURNMENT

The meeting adjourned at 7:43 p.m.

Chairman

Clerk