

Ms. Moos Art Classroom Expectations

Classroom Expectations

1. **Respect** yourself, others and everything within this classroom
 - a. This includes:
 - i. Language
 - ii. Attitude
 - iii. Behavior
2. Beginning of Class
 - a. Be prepared. Have your required materials and supplies and all personal needs taken care of before entering the room.
 - b. Be seated and at your desk with proper material and/or supplies within one minute of the bell ringing.
 - i. Once attendance has been taken and given permission by the instructor to do so, you may quickly and quietly accomplish your assigned task.
 1. Unless it is an emergency, students are asked to remain in their desks and attentively take notes during lectures.
3. End of Class
 - a. **Pay close attention to directions!** Each medium and project may require special instructions that will benefit your success and the success of others.
 - b. **Always** clean up your area!
 - i. This includes but is not limited to
 1. Work space (Be it at your designated table or the sink)
 2. Personal Storage Space and Tote Box
 3. Floor Space
 4. Chair
 - ii. Students who do not meet these requirements will
 1. Be called back to their seats or work areas to successfully complete the required cleaning task.
 - a. This may mean being tardy for your next class or lunch
 2. If students do not meet the requirements before they leave the room they will be notified the next day of class and asked to **show** the instructor before leaving class that they have met the requirements for the day.
 - a. If students continue to not meet the requirements, they will have 5% deducted from the current project they are working on.
4. During Class
 - a. No **Food or Drinks**, especially on work days.
 - i. Gum is allowed as long as it stays in your mouth or is disposed in a garbage can.
 - b. Refrain from chatting amongst your classmates as art requires focus and dedication.
 - i. There may be activities or work days where discussion will be allowed or even required. **The instructor will direct you as to when this will be acceptable.**

Procedures

1. Heading your Artwork-every project **must** be labeled.
 - a. Top right hand corner of the **BACK** of a project in the following order:
 - i. First and Last Name
 - ii. Class Period
 - iii. Name of Project
 - iv. Due Date

Policies

1. Project Materials

- a. The majority of the supplies needed for projects are provided for the students by the school.
- b. On occasion, students will need to bring items from home.
 - i. Sample materials may include:
 1. plastic zip-lock bags
 2. metal coat hangers
 3. pictures or photographs
 4. magazines
 5. egg cartons and etc.
 - ii. **These items may be assigned as homework, which means points and a final due date will apply.**

2. Homework

- a. Most assignments can and should be completed in class or at the school as most materials may not be able to leave the classroom for safety of the student and the project.
- b. Homework will be assigned on occasion throughout the school year.
 - i. Homework may include:
 1. Bringing requested project materials by assigned due date
 2. Worksheets
 3. Research Papers
 4. Research and etc.
- c. Homework will be graded on an **All or Nothing** bases.
 - i. If the student does not have their materials in class on the due date, no credit can be earned.
 - ii. There may be occasions where students may have additional time to accomplish a homework task, but the instructor will set these guidelines as part of the assignment.
- d. Extra Credit
 - i. Opportunities in the community may arise for students to earn extra credit such as gallery exhibits or visiting artists. Extra Credit will be announced during class and notes will be sent home if the opportunity takes place outside of the school setting.
 - ii. Other extra credit opportunities may become available if the instructor deems fit for all students.

3. Grading

- a. Rubrics are the foundation of grading any piece of artwork. This allows each student to know what criteria I expect to see and for them to achieve.
 - i. Students will receive a rubric before each project (though on rare occasions, they may not be) and discussed before beginning the art project so that they know how many points the project is worth and how I will be assessing their project.
- b. Artworks are the most weighted part of the earned grades as they are the largest projects. Each piece of artwork will weight differently, but will consist of a majority of the total points earned.
 - i. Each project rubric will have the total points possible for students to reference how much they will be worth.
- c. Homework as mentioned above will be graded on an all or nothing bases. However, most assignments will be worth 10-20 points and will be announced in class as it is being assigned.

4. Missed Days and Assignments

- a. Missed days do happen, be it for school activities, sickness, family emergencies or whatever circumstances may arise. I will work with each student on an individual case basis to make sure that they can make-up their work or catch-up to the rest of the class. However, I cannot do this alone; each student must be willing to either:
 - i. Notify me in advance, especially when it comes to a school sponsored event (making sure to follow school handbook policies) and obtain any notes, materials, homework or information before leaving.

ii. See me as soon as they return from an unplanned absence to obtain any notes, materials, homework or information that they may have missed.

1. Depending on the nature of the absence, the student will receive one day per absence to complete any missed due dates.

5. Late Projects

a. Any projects that are not turned in by the designated due date will **receive a 10% grade deduction per day it is late.**

i. Students may have more time only if they obtain permission from the instructor a day **before** the assignment is due and must be turned in on the agreed upon due date.

6. Possible Consequences

a. Every student is capable of respect, however, there may be times where a student loses sight of this goal and may need a reminder.

i. **Step 1:** The student will be addressed and asked to change their behavior.

1. Students are capable of changing their behavior and should have no reason for further action to be taken.

ii. **Step 2:** Warning/teacher-student conference

1. Inappropriate behavior will be discussed and appropriate discipline will be discussed between the teacher and student

iii. **Step 3:** Detention and/or parent phone call, note, letter or e-mail to parent

iv. **Step 4:** Administrative Referral and/or removal from class

v. **Warning:** Step 1, 2 or 3 may be skipped if attitude or offense deems necessary

b. ***Throwing ANYTHING for ANY amount of distance will result in an immediate teacher-student conference and may result in detention, loss of participation points for the current assignment and/or any action deemed necessary for the behavior.***

c. ANY artwork, notes, doodles or items in the classroom containing images of guns, violence, alcohol or images unsuited for age appropriateness or that may be offensive or disrespectful will be immediately confiscated and filed away for the superintendent's review.

i. However, art IS a debatable and personal topic and some ideas and images MAY be allowed if discussed and approved by the instructor.

7. Project Information

a. All project information such as due dates, project requirements, homework assignments, extra credit opportunities, brief unit information and etc. will be listed on my educational web site for student and parent review.

i. www.cmarteducation.webs.com

1. Please feel free to use this as a tool to make your art experience a success!

8. Cellphones and Electronic Devices

a. There will be times where technology will be used and encourage for a unique art experience, but unless the instructor give permission and directions for such use, cell phones and electronic devices will remain out of sight and out of your hands.

i. Cell-phones and electronic devices will be confiscated from the student(s) and placed in the instructor's desk until the end of the bell has rung for the period. If the student forgets to pick-up their phone, they may return AT THE END of the day to retrieve it. In the event that I need to leave early, the phone or device will be available at the main office.

ii. **MP3 or Music Devices** are welcomed in my classroom as music can set a mood and assist students with their artwork.

1. The music device must be brought to class with the student; no hallway dismissal will be allowed to retrieve the device.

2. The devices will only be allowed on "work days" and used at a personal volume that does not disrupt the others around them or prevent them from hearing the instructor.