

APRIL 21ST, 2020—REGULAR BOARD MEETING
SAVAGE SCHOOL
ELECTRONIC MEETING

PRESENT: Shawn Conradsen, Kayleen Peters, Lance Miller, Brandon Ler, Charles Thiel, Principal, Angella Nelson, Superintendent, Martha Potter and Clerk, Diana Miller

VISITORS: Melissa Sanders, Leslie Hagler, Vicky Prevost, Morgan Smith, Brian Murakami, Adam Smith, Tim Tharp, and Alexia Papka

3.0 CONSIDER AGENDA FOR APRIL 21ST, 2020

- Charles Thiel made a motion to approve the agenda as printed. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

4.0 PUBLIC COMMENT ON AGENDA ITEMS

- There was no public comment on agenda items.

The Board went to Unfinished Business 7.1 to listen to a presentation by Adam Smith, of Richland County Public Works about the school's drainage problem.

7.1 LISTEN TO PRESENTATION FROM ADAM SMITH, RICHLAND COUNTY PUBLIC WORKS.

- Adam made his presentation about how they will fix the drainage problem but would like some financial buy in from the school to help with the expense to the county.
- Superintendent Potter made a suggestion that 1 or 2 members of the board might like to meet with Adam and Ryan Kopp from Interstate Engineering to look over the project. Charles Thiel and Brandon Ler volunteered to look over the project. Adam agreed that meeting was doable.
- No action was taken at this time.

5.0 CONSENT AGENDA

5.1 a CONSIDER MARCH 20TH, 2020 REGULAR BOARD MEETING MINUTES

- Kayleen Peters made a motion to approve the March 20th meeting minutes as presented. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.1 b CONSIDER MARCH 26TH, 2020 SPECIAL BOARD MEETING MINUTES

- Lance Miller made a motion to approve the March 26th meeting minutes as presented. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.1 c CONSIDER APRIL 2ND, 2020 SPECIAL BOARD MEETING MINUTES

- Lance Miller made a motion to approve the April 2nd meeting minutes as presented. Charles Thiel seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.1 d CONSIDER APRIL 13TH, 2020 SPECIAL BOARD MEETING MINUTES

- Lance Miller made a motion to approve the April 13th meeting minutes as presented. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 a CONSIDER FINANCE REPORT—WARRANTS: #20963-#21006

- Lance Miller made a motion to approve the warrants as presented. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 b CONSIDER FINANCE REPORT—CLAIMS: #955582-#955605

- Lance Miller made a motion to approve the claims are presented. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 c CONSIDER FINANCE REPORT—VOIDED WARRANT CLAIMS: NONE AT THIS TIME

5.2 d CONSIDER FINANCE REPORT—VOIDED PAYROLL CHECKS: NONE AT THIS TIME

5.2 e CONSIDER FINANCE REPORT—EXTRA CURRICULAR ACTIVITIES FUND BALANCES: CHECK AND DEPOSIT REGISTERS WITH BALANCES

- Lance Miller made a motion to approve the extra-curricular reports. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

5.2 f CONSIDER FINANCE REPORT—VOIDED EXTRA CURRICULAR ACTIVITIES CHECKS: THERE ARE NONE AT THIS TIME

6.0 REPORTS

6.1 STUDENT REPRESENTATIVE—NO REPORT

6.2 TEACHER—NO REPORT

6.3 ACTIVITIES DIRECTOR

- Graduation is planned and approved by the County Health Department
- Spring Sports still on hold. With no school by May 4th, seasons will be canceled.
- Work still needs to be done on the track and field areas.
- Sarah Preeo and Melissa Sanders organized the uniforms and supplies. We are short of football supplies like mouth guards, pads, girdles, helmet pads etc.
- We locked up training supplies this year and it helped to keep us using only about half as previous years.
- DragonFly is being used by MHSA to keep track of coaching credentials and schedules. They will also require MOA officials to use this avenue to schedule games.
- Current coaching positions open: Varsity Head Football Coach, Varsity Assistant Football Coach, Varsity Golf Coach, Junior High Boys' Basketball Coach, and Elementary Boys' Basketball Coach

6.4 PRINCIPAL'S REPORT

- Angella Nelson present the proposed 2020-2021 Senior Class trip agenda in her report

6.5 CLERK'S REPORT

- Making ballots for Mill Levy and Trustee Elections
- Getting Absentee Ballots ready for those on the permanent Absentee List
- Have 3 judges for the May 5th School Election
- Been in touch with the Clerk and Recorder for the best way to hold an election in the present circumstances. Judges will be masked and gloved, sanitizing will be done after each voter and pencils will be disposable. Social distancing will be practiced.
- It is time to renew our MUST health insurance. We will no longer belong to the Culbertson Eastern Co-op as they are being dissolved.
- There are three options for us to choose from:
 - Option 1 is to keep the current rate tiering for 2020-2021. This is a 6% increase. Medical will be \$970.00, dental \$38.00 and vision will be \$7.00.

- Option 2 is to use the updated 2020-2021 tiering. This tiering adjusts the retiree rates significantly. Medical will be \$859.00, dental will be \$38.00 and vision will be \$7.00. This is a 6% decrease in premium.
- Option 3 is to use an adjusted retiree tiering factor for a phased-in approach. I have no information about this option as yet.
- We pay for two retirees right now per our CBA and agreement with Classified staff. One of those is turning 65 soon so will be dropping off. We do have 3 other retirees that pay their own insurance who will be impacted by the change in premiums. The single retiree will go from \$970.00 to \$1718.00. Medicare premium will go from \$533.00 to \$859.00.
- The savings to the District with option 2 is \$1332.00 per year per employee. We will have to pay the higher premium for the one retiree we are obligated to pay for their medical insurance.

6.6 SUPERINTENDENT'S REPORT

- Attendance at on-line meetings several times a week
- NEMAS meets twice a week.
- Senior Class trip is an agenda item due to COVID-19.
- Discuss if the Governor lift the Shelter in Place order with Social Distancing or no Social Distancing.
 - Remote continuation or open school.
 - Days remaining 15.5 days.
 - Social Distancing may be a variable.
 - May 4th is the cutoff date for MHSAA spring sports.
 - "Opening America Again" Document points:
 - Implementable on statewide or county by county basis at Governor's discretion.
 - All phases: Social Distancing and protective equipment.
 - Teachers have been surveyed and the consensus is that social distancing would be extremely difficult.
 - The remote routine is in place and working.
 - A decision from the Board may be needed with a special meeting.
- Hourly, Classified Staff have been evaluated, except the Clerk as she is appointed by the Board
 - Under duties, which are assigned by the board, conducting the clerk's evaluation is a duty that I am comfortable with as directed by the board.
- Remote education is in process.
- Staff meetings are on-line each week.
- Staff members are reaching out to students.
- We have had some questions about our renter pet agreement and fee.
 - Would you like that on the agenda for May?
 - This would give me time to look at the rental agreement through the advice of the MTSBA.
 - The board would like this on the next agenda.
- MDU has not changed its stance on closing the MDU plant in Sidney.
- We are installing the 4 phones we ordered.
- At this time I am checking into bullhorns for our outside speaker needs.
- Further information will be shared once we have the fiscal analysis of funding.
- Our goal is to have our Window Security covering installed by the end of June. The window needs to be replaced as well.

- Tom Reitz passed his water test. Congrats!
- Drainage is on the board agenda.
- Final design of the hand rails has been sent to Bauer Architects for final approval.
- Mike Haggerty has been in touch with Dwight Potter to remedy the following:
 - Chlorinator
 - Plugging the old well
 - Burying the wire
- Secondary Fire Escape Estimate is coming
 - Leave the metal egress as when the building was constructed
 - Remove the small cover of the old boiler chutes.
 - Replace the cover with a new flat covering that does not constrict the access to the bottom of the existing metal egress.
- Northeast Gym Door
 - Remove exit sign.
 - Put up sign that states “This is not an Exit”.
 - Use the door as a service door.
 - The size of the gym does not require us to have four exits.
- Possible Litigation on Previous Construction of Addition: No new information.

7.0 UNFINISHED BUSINESS

7.2 CONSIDER 201-2020 SENIOR CLASS TRIP CHANGES DUE TO COVID-19 PANDEMIC

- The trip should have taken place at the beginning of April.
- Location was Las Vegas and California.
- COVID-19 prevented the trip from occurring.
- Students want to take a trip in July of 2020 pending all bans being lifted.
- Students and advisors talked about taking the trip with a possible year out date.
- A Montana tour trip has been discussed.
- Insurance and legal have been questioned for advice.
- Discussion was made.
- Lance Miller made a motion to table the item for more information in a few weeks. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried. The meeting to discuss the Senior trip was set for May 14th, 2020 at 7:00 p.m.

7.3 CONSIDER 2020-2021 SENIOR CLASS PRESENTATION

- Alexia Papka presented the senior class proposed trip for the spring of 2021.
- Lance Miller made a motion to approve the senior class trip presentation. Charles Thiel seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

8.0 NEW BUSINESS

8.1 CONSIDER CLASSIFIED STAFF REHIRES FOR 2020-2021 SCHOOL YEAR

- All classified staff have been evaluated by Superintendent Potter.

8.1 a CONSIDER REHIRE OF ASHLEE SHAW AS 100% SPECIAL EDUCATION AND RESOURCE WITH NO SPEECH HOURS

- Lance Miller made a motion to rehire Ashlee Shaw with no speech hours. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

- 8.1 b CONSIDER REHIRE OF MELISSA SHARBONO AS 100% SPECIAL EDUCATION AND RESOURCE
- Lance Miller made a motion to rehire Melissa Sharbono. Charles Thiel seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.1 c CONSIDER REHIRE OF TOM REITZ--MAINTENANCE/JANITORIAL
- Lance Miller made a motion to rehire Tom Reitz. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.1 d CONSIDER REHIRE OF TAMARA HAFEMANN--JANITORIAL
- Lance Miller made a motion to rehire Tamara Hafemann. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.1 e CONSIDER REHIRE OF DARCY KESSEL—HEAD COOK
- Kayleen Peters made a motion to rehire Darcy Kessel. Brandon Ler seconded the motion. Shawn, Kayleen, Brandon and Charles voted yes. Lance Miller abstained due to nepotism. The motion carried.
- 8.1 f CONSIDER REHIRE OF MICHELLE MILLER--ASSISTANT COOK
- Kayleen Peters made a motion to rehire Michelle Miller. Brandon Ler seconded the motion. Shawn, Kayleen, Brandon and Charles voted yes. Lance Miller abstained due to nepotism. The motion carried.
- 8.1 g CONSIDER REHIRE OF KIMBERLY RIDING—ADMINISTRATIVE ASSISTANT
- Lance Miller made a motion to rehire Kimberly Riding. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.1 h CONSIDER REHIRE OF NICKI REUTER—PRESCHOOL
- Lance Miller made a motion to rehire Nicki Reuter. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.2 CONSIDER 2020-2021 RENEWAL OF MUST INSURANCE FOR STAFF
- Discussion was had about Option 1 which was a 6% increase or Option 2 which was a 6% decrease with a significant increase for the retirees.
 - Lance Miller made a motion to renew MUST insurance with Option 2. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.
- 8.3 CONSIDER HIRING AND SALARY OF 2020-2021 ACTIVITIES DIRECTOR WITH AN INCREASE OF \$193.37—MELISSA SANDERS
- Kayleen Peters made a motion to hire Melissa Sanders as the Activities Director with an increase in salary of \$193.37. This will make her wages \$5,193.37 unless the Board hires an assistant AD. Charles Thiel seconded the motion. Shawn, Kayleen, Brandon and Charles voted yes. Lance Miller abstained due to nepotism. The motion carried.
- 8.4 CONSIDER POSITION OF ACTIVITIES DIRECTOR ASSISTANT
- After discussion was had, Lance Miller made a motion to hire an Assistant Activities Director. Brandon Ler seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

8.5 CONSIDER HIRING 2020-2021 ACTIVITIES DIRECTOR ASSISTANT—SARAH PREEO

- Kayleen Peters made a motion to hire Sarah Preeo as the Activities Director Assistant with a \$500.00 stipend paid from the \$5,193.37 Activities Director salary. Charles Thiel seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

8.6 CONSIDER POSSIBLE CO-OP WITH RICHEY/LAMBERT FOR FOOTBALL

- Discussion was had about the possibility of a co-op. We have not had much information given to us.
- The board is considering a cooperative meeting between the three boards. This will be facilitated by the three superintendents.
- Charles Thiel made a motion to table this item. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

9.0 PUBLIC COMMENT FOR NON-AGENDA ITEMS

- Tim Tharp made a comment on how good of a job Savage School Teachers and Staff are doing with distant learning. They are doing a top-notch job with educating the students and keeping them engaged.

10.0 DATE/TIME FOR NEXT MEETING

- Charles Thiel made a motion to have the next meeting on the regular day of May 19th, 2020 at 7:00 p.m. with the location pending at this time. Kayleen Peters seconded the motion. Shawn, Kayleen, Lance, Brandon and Charles voted yes and the motion carried.

11.0 ADJOURNMENT

- The meeting adjourned at 8:59 p.m.

Chairman

Clerk